



PO Box 348 • Sunrise Beach, MO 65079 • PH (573)374-8782 • www.sunrisebeachmo.gov

BOARD OF TRUSTEES MEETING

Monday, February 12, 2024

Regular Board Meeting – 6:00 P.M.

Sunrise Beach City Hall, 16537 N Highway 5

This meeting is open to the public.

This meeting is planned to be livestreamed at the Sunrise Beach Youtube page:

<https://www.youtube.com/@VillageofSunriseBeachMissouri>

AGENDA

1. Call to Order (Pledge of Allegiance)
2. Roll Call
3. Approval of the agenda
4. Approval of the minutes from the January 8, 2023 regular meeting
5. Approval of the minutes from the January 8, 2023 closed meeting
6. Chairman of the Board report
7. Visitor Comments
8. Presentations
 - a. Preventive Pavement Maintenance Plan, David Christensen, Cochran Engineering
9. Ordinances and Resolutions
 - a. Bill No. 2024-01 An Ordinance Changing the Schedule of the Fiscal Year of the Village of Sunrise Beach, Missouri to begin January 1 and end December 31
 - b. Bill No. 2024-02 An Ordinance Approving an Amendment to the Zoning Map of the Village of Sunrise Beach, Missouri, Thereby Changing the Zoning of Camden County Parcel 002+02-7.0-35.0-000.0-000-037.001 from the Existing R-1 Single Family Residential to R-2 Medium Density Residential
 - c. Bill No. 2024-03 An Ordinance Approving an Amendment to the Zoning Map of the Village of Sunrise Beach, Missouri, Thereby Changing the Zoning of Camden County Parcel 002+02-7.0-35.0-000.0-000-036 from the Existing R-1 Single Family Residential to R-2 Medium Density Residential
 - d. Bill No. 2024-04 An Ordinance Approving the Final Plat of Trunck Subdivision, a Four-Lot Subdivision Generally Located at the Northeast Intersection of Beachwood Drive and Old Sunrise Acres Road in the Village of Sunrise Beach, Missouri
 - e. Resolution 2024-02 A Resolution Authorizing the Filing of an Application with the Missouri Department of Natural Resources, Clean Water State Revolving Fund Program for Financial Assistance under the Missouri Clean Water Law (Chapter 644, RSMo)
 - f. Resolution 2024-03 A Resolution Approving an Agreement with Miles CPA & Associates LLC for Professional Services Relating to Preparation of Fiscal Year 2024 Audited Financial Statements, Federal Single Audit (if necessary) and Other Related Services for

the Village of Sunrise Beach, Missouri

- g. Resolution 2024-04 A Resolution Approving the Purchase of Backhoe / Loader for the Village of Sunrise Beach Public Works Department
- 10. Old Business
- 11. City Administrator report
 - a. New copier purchase
 - b. FY 25 budget preview
- 12. Chief of Police report
- 13. Committee Reports
 - a. Finance
 - i. Approve the List of Bills
 - ii. Approve Phase III Sewer Project Pay Application 6, Brulez Trenching LLC; Shoreline Surveying & Engineering,
- 14. Adjourn

The Board of Trustees will consider and act upon the matters listed above and such others as may be presented at the meeting and determined to be appropriate for discussion at that time. Individuals who require an accommodation to attend a meeting should contact City Hall (573-374-8782) at least twenty-four hours in advance.

Posted: _____
Date and time

By: _____
Erin Hays, City Clerk

City of Sunrise Beach

Meeting Minutes January 8, 2024

Call to order at 6:00p.m. given by the Chairman of the Board Susan Schneider followed by the Pledge of Allegiance.

Roll Call given by the City Clerk Erin Hays for the Board of Trustees

Susan Schneider	Present
Stephen Barthol	Present
Greg Gordon	Present
Michael George	Present
Steve Carter	Present

Approval of the Agenda motioned by Steve Carter, seconded by Stephen Barthol. All approved.

Approval of Meeting minutes for the December 11,2023 meeting motioned by Stephen Barthol, seconded by Greg Gordon. All approved.

Chairman of The Board Susan Schneider presented a report listing goals for the upcoming year including Phase III completion by April, Phase IV, keeping the website updated, planning budget for equipment for Public Works, possibilities on streetlamps, updating planning and zoning and possibility of garage for vehicles.

Chairman Schneider opens Visitor Comments

Cary Adams HOA president for Summer Point thanked the City for their efforts in providing their association with water and sewer. Further discussion was then put aside for Resolution 2023-09 an agreement with Summer Point Homeowners' Association for the provision of water and sanitary sewer services.

Resolution 2024-01 A Resolution selecting an Engineering Firm for the Phase IV Water and Sewer improvement project: and authorizing certain other actions thereto.

Motion for approval given by Greg Gordon, seconded by Michael George. All in favor. Approved.

Old Business

Resolution 2023-09 Authorizing the Chairman of the Board to enter into an agreement with Summer Point Homeowners' Association for provision of water and sanitary sewer services.

Motion to approve given by Greg Gordon, seconded by Stephen Barthol. All in favor. Approved, including an amendment of 349 Camden Pass to pay for both water availability and sewer.

City Admin Report

Financial statements given. Use of Sales Use Tax and Budget and Co-Mo agreement held for future discussions. Planning and Zoning Public Hearing scheduled on February 5, 2024, at 6:00 p.m.

Police Report

Chief Craig read his report on December's activity. The Chief included the sale of the 2008 Mag truck for \$4,500 in this report. Craig talked about Tourism growth and the possibility of a turn lane to be added from Wood's Supermarket on Highway 5 to Chic's N Dix Honkytonk & Saloon.

Committee Reports

None

Finance

Motion to approve to pay list of bills given by Stephen Barthol, seconded by Steve Carter. All in favor. Approved.

Approve Phase III Sewer Project Pay Application 5, Brulez Trenching LLC and Shoreline Surveying & Engineering, motion given by Stephen Barthol, seconded by Steve Carter. All in favor. Approved.

Closed Session: Canceled

Motion to Adjourn by Steve Carter, seconded by Michael George, All in favor. Approved

Adjourned Time: 7:20 p.m.

Chairman of the Board of Trustees

Susan Schneider

City Clerk

Erin Hays



Village of Sunrise Beach, MO PO Box 348 • Sunrise Beach, Missouri 65079 • PH (573)374-8782 •
www.sunrisebeachmo.gov

February 8, 2024

TO: Chairman Schneider and the Board of Trustees
RE: City Manager report, February 12, 2024

Hello everyone,

Please note the following with respect to the February 12 meeting:

1. Presentation, Preventive Pavement Maintenance Plan, David Christensen, Cochran Engineering. Mr. Christensen will attend the meeting to present an overview of the Road Plan (PPMP) which is under development. The final report will come at a later date. The intent is to provide an overview of the plan's initial findings and get feedback from the Board on how to proceed. We are envisioning a major improvement project for spring / summer 2024, at a preliminary budget figure of \$450,000. We have previously identified certain priorities, which will be subject to further discussion both at this meeting and at future meetings. Mr. Christensen will also present information on potential grant opportunities which may supplement the 2024 work, or stand alone as a separate project at a later date.
2. Bill 24-01, New Fiscal Year dates. This bill provides for a change in the City's fiscal year, changing from the current April 1 start date to January 1. Chairman Schneider suggested the change and I agree it would be good practice. The effect of an April 1 start is that the budget is adopted in March, just prior to the annual municipal election. This has the potential effect of making the budget adoption a political issue, which in my opinion should be avoided. Adopting the budget in March also "dumps" (if you will) the new budget into the hands of the new Board, which I think is unfair to the new Board. We considered a July 1 start date and / or October 1 (which would correspond to the federal fiscal year) but ultimately chose January 1 for a variety of reasons: It aligns with our health insurance and property / liability insurance renewals; revenue trends I feel are more clearly established by the late fall / early winter period; salaries and wages better align IMO with calendar year, etc. One wrinkle to this change is the new budget beginning April 1 would need to be a 9-month budget, as opposed to a full 12-month budget. The draft budget I am working on currently is a 12-month budget, but would need to be modified to 9 months if the Board agrees with the fiscal year change as proposed here.
3. Bills 24-02 and 24-03. Map Amendments, Darren Trunck property, Beachwood Drive. These bills approve zoning map amendments (rezonings) for two separate parcels. The Planning and Zoning Commission conducted public hearings on both items at its Feb. 5 meeting, and no public comments were heard. The Commission after discussion was unanimous in recommending approval. A copy of the meeting minutes is in the Board packet, and the meeting was livestreamed and available on the City Youtube channel: [Village of Sunrise Beach Missouri - YouTube](#)
4. Bill 24-04, Final Plat, Trunck Subdivision. This bill gives approval to Trunck Subdivision, a four-lot

subdivision at the corner of Beachwood Drive and Old Sunrise Acres Road. I've asked the City Attorney to review the plat and he will likely have additional comments at the meeting. The bill as drafted makes the Board approval contingent upon City Attorney review and approval. Depending on the City Attorney review, this bill may be a good candidate for doing a first reading only, with the second and final reading to come in March.

5. Resolution 24-02, Missouri SRF application. This Resolution gives approval to submittal of an application of Missouri State Revolving Fund (SRF) grant and loan funding for the Phase 4 project. The project description is included in the Resolution and reprinted here as reference.

Improvements to the Village of Sunrise Beach's wastewater treatment and collection system to include evaluation of the existing WWTF's for future operations, capacity and growth as well as potential collection system operations and expansion.

Please note that the final project cost estimate is not ready yet. However the Board should also understand there is no cost obligation at this time, and we are only at the application phase. If the project does move forward the Board would have to approve a design contract with the engineer, at which time the project cost estimate as well as the engineering fees would be clearly defined. I can address further questions on this topic at the meeting if desired.

6. Resolution 24-03, FY 24 audit services. This Resolution approves an engagement letter with Miles CPA Associates for audited financial statements for FY 24. The fees are listed in the Resolution and are reprinted below for reference. As the Board knows we have engaged Mary Miles and her firm previously and I feel they have done fine work, and would recommend continuing the engagement.

- Preparation and delivery of FY 24 Audited Financial Statements, including federal Single Audit/Uniform Guidance Audit, \$18,500 not-to-exceed
- In the event the Single Audit/Uniform Guidance Audit is not needed, \$16,000 not-to-exceed

7. Resolution 24-04, Backhoe purchase / lease. This Resolution gives approval to purchase of a new backhoe / loader for the Public Works department. We are proposing to purchase the unit through a five-year lease agreement (one up-front payment and then five annual payments). Details on the purchase / finance options are in the table below. The Board should understand that the pricing for both units represents Sourcewell Cooperative Purchasing contract pricing, which is authorized under our procurement ordinance (We are Sourcewell member # 223265). We looked at both the John Deere and Caterpillar units and ultimately it is our recommendation to go with the John Deere. Public Works Director Andy Bayerl has reviewed both proposals in depth and will attend the meeting to provide further information to the Board. Initially we had proposed this purchase as a budget item for FY 25, but given that the equipment is available now, and given also that we have a clear need, we would request Board approval at this meeting if possible.

Unit	John Deere 320	Caterpillar 416-07	Caterpillar 420-07
Purchase Price	\$149,500	\$143,715	\$151,620
Lease payments	\$28,559	\$27,745	\$27,492
Stub payment (due up front)	\$28,559	\$31,360	\$44,000
Total Lease payments	\$171,353	\$170,086	\$181,460

8. New copier purchase. This is an agenda item under my report to request Board approval of a purchase of a new printer / scanner for the City Hall office. We currently have two copiers at City Hall at a total cost of \$131 per month, or \$1,572 annually. The downstairs copier is only used to print water bills, and so the new unit proposed here (Evolv Solutions) would have that capability, along with all the other features we have in the current upstairs model. The new unit also should have better overall functionality than the current printer, especially with scanning. The total price is \$6,789.23, which includes installation. We received a competing proposal from Marco Technologies for \$6,833.73, which includes a stapling finisher which is part of the Evolv Solutions proposal. While the two units are different models, we do feel the capabilities are very comparable. The maintenance agreements meanwhile are also very comparable. Please see below table for more information.

Vendor	Purchase price	Monthly charge	Per copy price BW	Per copy price color
Evolv Solutions	\$6,789.23	-	\$0.0101	\$0.0307
Marco	\$6,833.73	\$43.75	\$0.0075	\$0.0500

Ultimately the difference in pricing is very slight, and we would choose the Evolv Solutions primarily because it is serviced by Michael Coldwell, who manages the rest of the City Hall IT network. The two competing proposals are included in the Board packet.

9. FY 25 budget preview. A preliminary draft budget is included as an attachment to this report. I want to provide at least a brief overview at the meeting. Please note that this budget is preliminary in nature and is subject to further review and fine-tuning. However the basic features are in place and ready for review and discussion purposes.

The budget is scheduled for adoption at the March 11 meeting, to become effective April 1. RSMo 67.010 provides for the basic features which must be included in our budget, and the budget as presented meets those requirements. **Please note that this budget is done on a full 12-month basis, and will need to be modified if the Board opts to change the fiscal year.** However I do feel for purposes of presentation at this stage it is helpful to see the full 12-month budget, for sake of comparison to past budget years.

The following is a basic overview of the budget features. I will provide a brief review at the meeting and can address questions in more detail if desired.

- Tax revenues. Sales and use tax revenues are budgeted very conservatively, with anticipated revenue growth of just over 1 percent. The 1-cent sales tax for example is budgeted at \$550,000, or \$8K over the Calendar Year 24 figure, \$542,208. The half-cent Transportation and Capital Improvement sales taxes are budgeted at \$275,000. Use tax revenues are budgeted at \$190,000, which would be a decline from the \$203K CY 23 figure. Use tax revenues can show fluctuations dependent on activity at specific businesses, so I would not want to assume continued growth in use taxes. CY 22 use tax revenues, for example, were only \$141,993. The 3 percent adult use marijuana tax is projected to generate \$110,000, which again should be on the somewhat conservative side. Other revenues such as merchant licenses, liquor licenses, road and bridge funds etc. are budgeted essentially flat. I am projecting a drop-off in Municipal Court

revenues, based primarily on the current fiscal year court revenues.

- Reserves and balances. The budget provides information on existing reserves and fund balances in the major funds. Actual balances as of Dec 31 are as follows: Gen Fund, \$190,000; Transportation, \$806,484; Capital Improvements, \$1,207,612; and ARPA, \$111,073. These funds can fluctuate over time, and fund balance history back to 2021 is also included in the budget as reference. The Transportation, Capital Improvements are all proposed to provide funding for major capital projects as discussed further below.
- Salaries and wages. The draft budget presented here does include funding for a fourth full-time officer in the Police Department. Actual requested salary ranges are not included yet and are subject to further discussion. The budget to be presented in March of course will include the salary information. At this point we are not proposing any additional staffing, though this remains under consideration.
- Water and Sewer revenues. These revenues are forecasted to increase slightly over CY 24, based mostly on the additional customers we are adding through Phase III. These projections again are conservative and hopefully will be exceeded. User charge revenues from 2021 to the present are also included in the budget document. We supplement the Water and Sewer fund with Capital Improvements sales tax revenues, and the current budget projection is for the Water and Sewer fund to essentially break even for FY 25.
- Outstanding Debt. The budget includes details on our debt obligations, which I will flesh out in more detail in the final presentation. Total debt service for FY 25 is \$401,029, which includes \$307K in Water-Sewer debt and \$93,470 in General Fund debt. The \$307K Water-Sewer figure is about 35 percent of our total projected fund revenues. This in my opinion represents the single biggest weakness in the FY 25 budget. It is sustainable in the near-term but not in the long-term.
- Capital projects / capital outlay. The budget includes the following Capital projects / Capital Outlay items. These are preliminary in nature and subject to further discussion, and may change prior to the final budget presentation next month. Apart from the Phase III sewer project (funded through grants and loans) the road improvement is the biggest budget item and is proposed to be paid for through a mix of Transportation, Capital Improvements and ARPA.

Department	Project	FY 25 budget
Administration	City Hall planning	\$15,000.00
Police	New vehicle (grant)	\$50,000.00
Police	Tasers	\$8,000.00
Public Works	2024 Road improvement	\$450,000.00
Public Works	Backhoe / loader	\$17,500.00
Public Works	Equipment	\$10,000.00
Public Works	New yard improvement	\$15,000.00
Water and Sewer	Phase III sewer construction	\$900,000.00
Water and Sewer	CoMO Connect extension	\$200,000.00
Water and Sewer	Summer Point HOA extension	\$165,000.00

Water and Sewer	Backhoe / loader	\$17,500.00
Water and Sewer	Equipment	\$10,000.00
Water and Sewer	New yard improvement	\$10,000.00
Water and Sewer	Phase 4 project engineering	\$40,000.00

10. Information items. The following are information items only, to update the Board on various activities:

- CoMo Connect project. We have all final approvals in place and Tony Cobb, Alpha Engineering, is working on the necessary easements and permits. We don't have a specific timeframe for actual construction but do expect the work to be completed by spring or early summer at latest.
- Summer Point extension. We are in the easement acquisition phase of this project, with construction also tentatively slated for spring or summer, 2024. Tony Cobb has been the main point of contact for this project as well.

If you have any questions or want to discuss any of these items further, please don't hesitate to reach out to me. 573-374-8782 (office) or steve.roth@sunrisebeachmo.gov.

Thank you,



Steve Roth
City Manager



Sunrise Beach Police Dept.
32 Sunset Hills CT

February 8, 2024

In the month of January the Sunrise Beach Police Department had seventy four calls for service, three hundred and sixty nine self initiated activities, issued twenty nine citations, sixteen warnings and two misdemeanors.

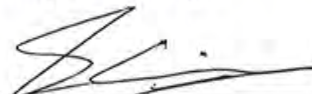
On 02/06/2024 I met with Fire Chief LaPlant, Chief LaPlant told me that since they have opened their station on F road that he needed the bay that we had been parking in to house their equipment. I am working to create a secure parking area within the fence of well two for the vehicles and will be looking at options to protect the vehicles from the elements.

The 2023 Dodge Durango has been completed and is now in service. We have begun the process of closing out the grant with USDA that is covering seventy five percent of the cost.

We have been awarded a grant in the amount of \$9,999 for the purpose of purchasing three in car cameras. We have also been awarded an overtime grant for the purpose of combating DWI offenses between March 15 and April 19 in the amount of \$1,750.

I have began closing out the 2023 ARPA grant that made it possible to recoup \$12,500 that was spent on the 2020 Charger, \$1,290 that was spent on purchasing desktop computers and \$5,646 to purchase another handheld radio. The \$13,790 for the Charger and the computers has been paid out, the radio was received this week and will be submitted as soon as I receive payment paperwork.

It is my understanding that some Board members may have concerns regarding the amount spent by the PD. When I became Chief just over a year and half ago not much had changed since the departments conception. It is/has been costly to bring the department up to modern day standards, however I have been doing it over time with the use of grants to have less of an impact to City finances. I have confirmed with the City Clerk that the department is decently under budget.



Scott Craig
Chief of Police

BILL NUMBER: 2024-01

ORD. NUMBER:

AN ORDINANCE CHANGING THE SCHEDULE OF THE FISCAL YEAR OF THE VILLAGE OF SUNRISE BEACH, MISSOURI TO BEGIN JANUARY 1 AND END DECEMBER 31.

WHEREAS, the Board of Trustees of the Village of Sunrise Beach, Missouri has the power and authority to revise budgeted expenditures from any fund pursuant to Sections 67.030 and 67.040 of the Revised Statutes of Missouri; and

WHEREAS, the fiscal year for the Village of Sunrise Beach, Missouri previously set a fiscal schedule to begin on April 1st and end on March 31st of the following year; and

WHEREAS, the Board of Trustees of the Village of Sunrise Beach, Missouri believes it is in the public interest and welfare of the Village of Sunrise Beach to set the fiscal year to begin on January 1st of each calendar year and end on December 31st of the calendar year;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF SUNRISE BEACH, MISSOURI AS FOLLOWS, TO WIT:

SECTION ONE. The 2024/2025 fiscal year shall begin April 1, 2024 and end December 31, 2024.

SECTION TWO. Beginning January 1, 2025, and each year thereafter, the fiscal year for the Village of Sunrise Beach, Missouri shall begin on January 1st of each calendar year and end on December 31st of the calendar year.

SECTION THREE. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION FOUR. This ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE BOARD OF TRUSTEES THIS ____ DAY OF _____, 2024.

First Reading Date: _____

Second Reading Date: _____

Roll Call Vote: Yeas: _____

Nays: _____

APPROVED BY THE BOARD OF TRUSTEES THIS ____ DAY OF _____, 2024.

Susan Schneider, Chair

Attest:

City Clerk

BILL NUMBER: 2024-02

ORD. NUMBER:

AN ORDINANCE APPROVING AN AMENDMENT TO THE ZONING MAP OF THE VILLAGE OF SUNRISE BEACH, THEREBY CHANGING THE ZONING OF CAMDEN COUNTY PARCEL 002+02-7.0-35.0-000.0-000-037.001 FROM THE EXISTING R-1 SINGLE FAMILY RESIDENTIAL ZONING TO R-2 MEDIUM FAMILY RESIDENTIAL

WHEREAS, the owner of an approximate 20.03 tract of property generally located at the northeast intersection of Beachwood Drive and Old Sunrise Road and further identified as Camden County Parcel No. 002+02-7.0-35.0-000.0-000-037.001 has requested an amendment to the Village of Sunrise Beach Zoning Map, thereby changing the zoning from the existing R-1 Single Family Residential to R-2 Medium Family Residential; and

WHEREAS, the Planning and Zoning Commission conducted a duly advertised public hearing on the proposal on February 5, 2024 and the Commission, following the public hearing, did by unanimous affirmative vote recommend approval of the proposed map amendment and rezoning;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF SUNRISE BEACH, MISSOURI AS FOLLOWS, TO WIT:

SECTION ONE. The Zoning Map of the Village of Sunrise Beach, Missouri is hereby amended as follows:

- A. The Zoning District designation for Camden County Parcel 002+02-7.0-35.0-000.0-000-037.001, being approximately 20.03 acres in size and generally located at the northeast corner of Beachwood Drive and Old Sunrise Acres Road, is hereby changed from the existing R-1 Single Family residential to R-2 Medium Family residential.

SECTION TWO. The Zoning Officer of the Village of Sunrise Beach is hereby directed to amend the Zoning Map in due time to reflect the change as herein authorized.

SECTION THREE. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION FOUR. This ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE BOARD OF TRUSTEES THIS ____ DAY OF _____, 2024.

First Reading Date: _____

Second Reading Date: _____

Roll Call Vote: Yeas: _____
Nays: _____

APPROVED BY THE BOARD OF TRUSTEES THIS ____ DAY OF _____, 2024.

Susan Schneider, Chair

Attest:

City Clerk

BILL NUMBER: 2024-03

ORD. NUMBER:

AN ORDINANCE APPROVING AN AMENDMENT TO THE ZONING MAP OF THE VILLAGE OF SUNRISE BEACH, THEREBY CHANGING THE ZONING OF CAMDEN COUNTY PARCEL 002+02-7.0-35.0-000.0-000-036.000 FROM THE EXISTING R-1 SINGLE FAMILY RESIDENTIAL ZONING TO R-2 MEDIUM FAMILY RESIDENTIAL

WHEREAS, the owner of an approximate 4.36 acre tract of property generally located at the intersection of Beachwood Drive and Rock Harbor Road and further identified as Camden County Parcel No. 002+02-7.0-35.0-000.0-000-036.000 has requested an amendment to the Village of Sunrise Beach Zoning Map, thereby changing the zoning from the existing R-1 Single Family Residential to R-2 Medium Family Residential; and

WHEREAS, the Planning and Zoning Commission conducted a duly advertised public hearing on the proposal on February 5, 2024 and the Commission, following the public hearing, did by unanimous affirmative vote recommend approval of the proposed map amendment and rezoning;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF SUNRISE BEACH, MISSOURI AS FOLLOWS, TO WIT:

SECTION ONE. The Zoning Map of the Village of Sunrise Beach, Missouri is hereby amended as follows:

- A. The Zoning District designation for Camden County Parcel 002+02-7.0-35.0-000.0-000-036.000, being approximately 4.36 acres in size and generally located at the intersection of Beachwood Drive and Rock Harbor Road, is hereby changed from the existing R-1 Single Family residential to R-2 Medium Family residential.

SECTION TWO. The Zoning Officer of the Village of Sunrise Beach is hereby directed to amend the Zoning Map in due time to reflect the change as herein authorized.

SECTION THREE. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION FOUR. This ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE BOARD OF TRUSTEES THIS ____ DAY OF _____, 2024.

First Reading Date: _____

Second Reading Date: _____

Roll Call Vote: Yeas: _____
Nays: _____

APPROVED BY THE BOARD OF TRUSTEES THIS ____ DAY OF _____, 2024.

Susan Schneider, Chair

Attest:

City Clerk

BILL NUMBER: 2024-04

ORD. NUMBER:

AN ORDINANCE APPROVING THE FINAL PLAT OF TRUNCK SUBDIVISION, A FOUR-LOT SUBDIVISION GENERALLY LOCATED AT THE NORTHEAST INTERSECTION OF BEACHWOOD DRIVE AND OLD SUNRISE ACRES ROAD IN THE VILLAGE OF SUNRISE BEACH, MISSOURI

WHEREAS, the owner of an approximate 20.03 tract of property generally located at the northeast intersection of Beachwood Drive and Old Sunrise Road and further identified as Camden County Parcel No. 002+02-7.0-35.0-000.0-000-037.001 has proposed to subdivide the property as “Trunck Subdivision,” creating four lots to be generally located along Old Sunrise Acres Road, together as shown on the attached Exhibit A; and

WHEREAS, the Planning and Zoning Commission reviewed said proposal on February 5, 2024 and the Commission, following the public hearing, did by unanimous affirmative vote recommend approval of the proposal, conditioned upon the Final Plat document all applicable requirements of the Sunrise Beach Zoning Code and Subdivision regulations; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF SUNRISE BEACH, MISSOURI AS FOLLOWS, TO WIT:

SECTION ONE. The Final Plat for “Trunck Subdivision,” a four-lot subdivision of property generally located at the northeast intersection of Beachwood Drive and Old Sunrise Acres, is hereby accepted and approved. The City Clerk is hereby authorized and directed to sign the Village of Sunrise Beach certificate on the plat document on behalf of the Village. The plat shall be recorded with Camden County at the expense of the owner or its agent.

SECTION TWO. This authorization and approval is strictly conditioned upon the form of the Final Plat meeting all applicable requirements of the Sunrise Beach Zoning Code and Subdivision regulations as determined by the City Attorney.

SECTION THREE. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION FOUR. This ordinance shall be in full force and effect from and after the date of its passage and approval.

PASSED BY THE BOARD OF TRUSTEES THIS ____ DAY OF _____, 2024.

First Reading Date: _____

Second Reading Date: _____

Roll Call Vote: Yeas: _____

Nays: _____

APPROVED BY THE BOARD OF TRUSTEES THIS ____ DAY OF _____, 2024.

Susan Schneider, Chair

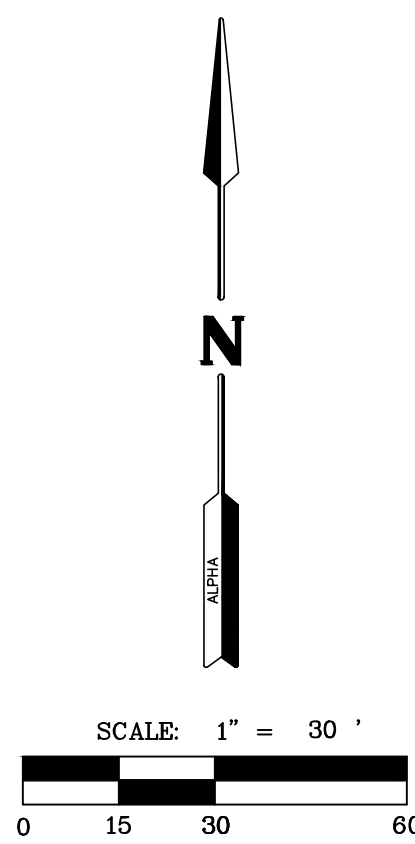
Attest:

City Clerk

TRUNCK SUBDIVISION PT. NE 1/4 SEC. 35, T 40 N, R 17 W CAMDEN CO., MO

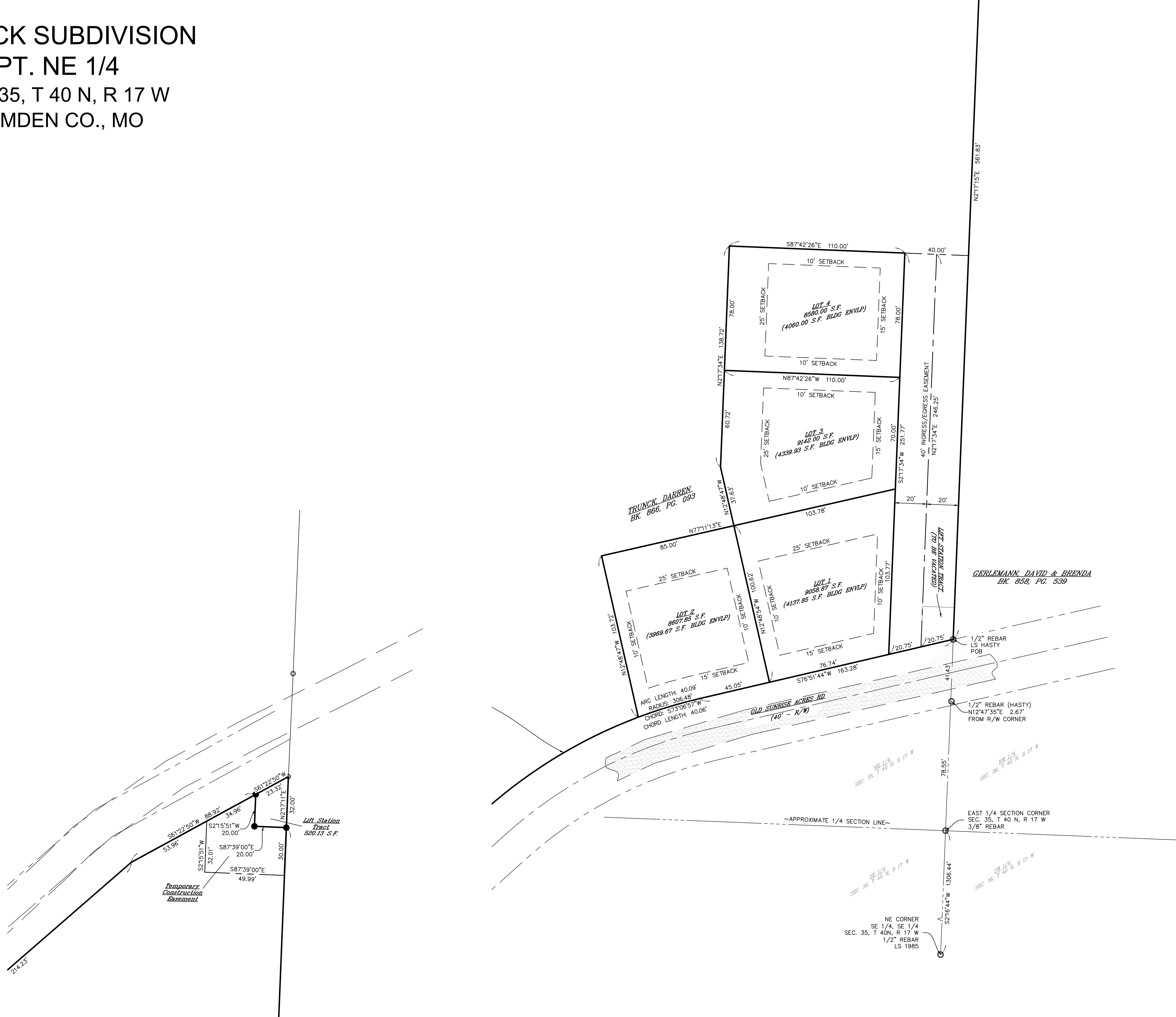
Notes:

1. Date of field work: December, 2023.
2. The Professional Land Surveyor has made no investigation or independent search for easement of record, encumbrances, restrictive covenants, ownership title evidence or any other facts that an accurate and current title search may disclose. There may exist other documents of record or not of record that may affect this surveyed parcel.
3. The property owner names and recorded deed information were obtained from the County Recorder and/or County Assessor Office and are considered to be current. The Professional Land Surveyor makes no guarantees to the correctness of the deed or the current status of property ownership.
4. Bearings are based on MO State Plane Coordinates.
5. Book and Page Numbers and Document Numbers refer to the Records of Camden County, MO.



Legend:

- Found Monument (As noted)
- Found Rebar (1/2", Except as Noted)
- Set Rebar (1/2", Except as Noted)
- Right Of Way Marker
- Right of Way Line
- Center Line
- Deed Line
- Section Line



CAD File: 23-10281-B	Field Crew: SC
Drawn By: CCS	Approved By: RFA
This drawing and the details on it are the sole property of the Surveyor and may be used for this specific project only. It shall not be loaned, copied, or reproduced, in whole or in part, or for any other purpose or project without the written consent of the Surveyor.	
Alpha Engineering & Surveying, LLC 3048 Hwy. 52 Eldon, MO 65026 (573) 392-3312 Civil & Structural Engineering Land Surveying Environmental Materials Testing	
ALPHA ENGINEERING & SURVEYING, LLC. MO State Certificates of Authority: LS - 2023034755 E - 2023033612	
The Professional Surveyor's seal affixed to this sheet applies only to material and items as shown on this sheet. All drawings, instruments, or other documents not exhibiting this seal shall not be considered prepared by this Surveyor, and this Surveyor expressly disclaims any and all responsibility for such plans, drawings or documents not exhibiting this seal.	
Surveyor's Certification: This is to certify that I, Robert F. Arnold, have made a survey of the above described tract of land, and that said survey conforms to the current minimum standards for property boundary surveys of the Missouri Board for Architects, Professional Engineers, and Land Surveyors, as defined for type Urban Class property.	
If the Surveyor's seal is not colored red, this map is a copy and should be assumed to contain unauthorized alterations. The certification contained on this document is granted to those persons or institutions shown and shall not apply to any copies. All information should be disregarded unless verified by the Registered Land Surveyor whose signature appears hereon.	
Survey For: Darren Trunck 801 Pioneer Rd Reinbeck, IA 50669	
Date: 1/19/24	Scale: 1" = 30'
Project Number: 23-10281	
Sheet Number: 1 of 2	

Resolution No. 2024-02

A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MISSOURI DEPARTMENT OF NATURAL RESOURCES, CLEAN WATER STATE REVOLVING FUND PROGRAM FOR FINANCIAL ASSISTANCE UNDER THE MISSOURI CLEAN WATER LAW (CHAPTER 644 RSMO)

WHEREAS, pursuant to the terms of the Missouri Clean Water Law, Chapter 644, Revised Statutes of Missouri, the State of Missouri has authorized the making of loans and/or grants to authorized applicants to aid in the engineering of specific public projects;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of Sunrise Beach, as follows:

SECTION ONE. That, Steve Roth, City Manager, is hereby authorized and directed to file an application on behalf of the Village of Sunrise Beach with the State of Missouri for a loan and/or grant to aid in the engineering and/or construction of:

Improvements to the Village of Sunrise Beach's wastewater treatment and collection system to include evaluation of the existing WWTF's for future operations, capacity and growth as well as potential collection system operations and expansion.

SECTION TWO. That Steve Roth, City Manager, is hereby authorized and directed to furnish such information as the Missouri Department of Natural Resources may reasonably request in connection with the application which is herein authorized, to sign all necessary documents on behalf of the applicant, to furnish such assurances to the Missouri Department of Natural Resources as may be required by statute or regulation, and to receive payment on behalf of the applicant.

BE IT FURTHER RESOLVED that the City Clerk and all other staff members are hereby authorized to take such other action as may be necessary to carry out the purposes of this Resolution.

Passed this 12th day of February, 2024.

Susan Schneider, Chairman

Attest

City Clerk

CERTIFICATE OF RECORDING OFFICER

The undersigned, duly qualified and acting City Clerk of the Village of Sunrise Beach, does hereby certify:

That the attached resolution of the Village of Sunrise Beach is a true and correct copy of the resolution adopted at a legally convened meeting of the Board of Trustees of the Village of Sunrise Beach; held on the 12th day of February, 2024; and further that such resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this 13th day of February, 2024

Signature
Erin Hays, City Clerk

SEAL

Resolution No. 2024-03

A RESOLUTION APPROVING AN AGREEMENT WITH MILES CPA & ASSOCIATES LLC FOR PROFESSIONAL SERVICES RELATING TO PREPARATION OF FISCAL YEAR 2024 AUDITED FINANCIAL STATEMENTS, FEDERAL SINGLE AUDIT (IF NECESSARY) AND OTHER RELATED SERVICES FOR THE VILLAGE OF SUNRISE BEACH, MISSOURI

WHEREAS, the Village of Sunrise Beach has previously engaged Miles CPA & Associates LLC for professional services relating to preparation of audited financial statements and other related services, and the Village desires to continue that relationship for Fiscal Year 2024;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of Sunrise Beach, as follows:

SECTION ONE. The Chairman of the Board of Trustees is hereby authorized and directed to execute an engagement letter with Miles CPA & Associates LLC, in the form as attached hereto as Exhibit A, on behalf of the Village of Sunrise Beach. The terms and conditions and fee schedules are as contained in the Engagement Letter and are summarized here as reference:

- Preparation and delivery of FY 24 Audited Financial Statements, including federal Single Audit/Uniform Guidance Audit, \$18,500 not-to-exceed
- In the event the Single Audit/Uniform Guidance Audit is not needed, \$16,000 not-to-exceed

BE IT FURTHER RESOLVED that the City Clerk and all other staff members are hereby authorized to take such other action as may be necessary to carry out the purposes of this Resolution.

Passed this 12th day of February, 2024.

Susan Schneider, Chairman

Attest

City Clerk



February 5, 2024

Village of Sunrise Beach, Missouri
PO Box 348
Sunrise Beach, MO 65079

We are pleased to confirm our understanding of the services we are to provide the Village of Sunrise Beach, Missouri, for the year ended March 31, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities and the business-type activities, including the disclosures, which collectively comprise the basic financial statements of the Village of Sunrise Beach, Missouri, as of and for the year ended March 31, 2024.

We have also been engaged to report on supplementary information other than RSI that accompanies The Village of Sunrise Beach, Missouri's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America (GAAS), and will provide an opinion on it in relation to the financial statements as a whole in a combined report with our auditor's report on the financial statements:

- Schedule of expenditures of federal awards

We understand that the financial statements will be presented using the modified cash basis of accounting.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with the modified cash basis of accounting, and report on the supplementary information referred to in the second paragraph

when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS in the United States of America (GAAS) and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objective also includes reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Guidance Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provision of the Uniform Guidance, and will include tests of your accounting records of the Village of Sunrise Beach, Missouri, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an

unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We have identified the following significant risks of material misstatement as a part of our audit planning:

- **Improper Revenue Recognition:** This risk relates to the improper timing of the revenue recognition by shifting revenue from one year to another.
- **Management Override of Controls:** This risk relates to the intervention by managers handling financial information that is contrary to internal control policy.

We will address the above risks by performing year end substantive procedures, evaluate rationale for significant journal entries, review material journal entries and unusual transactions, review estimates for bias, perform different combinations of analytical procedures, perform year end substantive procedures, plus other responses so that our audit programs are appropriately tailored to address these risks.

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your

consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As part of the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope that would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village of Sunrise Beach, Missouri's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Village of Sunrise Beach's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the Village of Sunrise Beach's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, related notes, schedule of expenditures of federal awards, depreciation schedule, and adjusting journal entries of the Village of Sunrise Beach, Missouri in conformity with the modified cash basis of accounting based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements, related notes, schedule of expenditures of federal awards, depreciation schedule, adjusting journal entries, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to

achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with the modified cash basis of accounting, and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are responsible for including all informative disclosures that are appropriate for the modified cash basis of accounting. Those disclosures will include (1) a description of the modified cash basis of accounting, including a summary of significant accounting policies, and how the modified cash basis of accounting differs from GAAP; (2) informative disclosures similar to those required by GAAP; and (3) additional disclosures beyond those specifically required that may be necessary for the financial statements to achieve fair presentation.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and

noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review when we are on site.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim

and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Board; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Miles CPA & Associates, LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to United States Department of Natural Resources (DNR) or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Miles CPA & Associates, LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by DNR. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Mary Miles is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit in June 2024.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$18,500. If we become aware that a Single Audit/Uniform Guidance Audit is not needed, the gross fee will not exceed \$16,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes more than 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

Reporting

We will issue a written report upon completion of our Single Audit. Our reports will be addressed to the Board of Trustees of the Village of Sunrise Beach, Missouri. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal over financial reporting on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purposes.

We appreciate the opportunity to be of service to the Village of Sunrise Beach, Missouri and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Mary Miles

Miles CPA & Associates, LLC
Mary Miles, CPA

RESPONSE:

This letter correctly sets forth the understanding of the Village of Sunrise Beach, Missouri

By: _____

Title: _____

Date: _____

Resolution No. 2024-04

A RESOLUTION APPROVING THE PURCHASE OF A BACKHOE / LOADER FOR THE VILLAGE ON SUNRISE BEACH PUBLIC WORKS DEPARTMENT

WHEREAS, the Village of Sunrise Beach has solicited two proposals for the purchase or lease of a new backhoe / loader for the Public Works Department, and both proposals have been solicited through the Sourcewell cooperative purchasing agency, of which the Village is a participating member (Account #223265); and

WHEREAS, the Village of Sunrise Beach procurement ordinance provides for procurement of goods and services through cooperative purchasing contracts; and

WHEREAS, the Village has canvassed and reviewed the competing proposals and determined the proposal to be most advantageous to the Village;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Village of Sunrise Beach, as follows:

SECTION ONE. A proposal from Martin Equipment for purchase of a John Deere 320 backhoe / loader at the total price / lease terms as hereinafter specified, is hereby accepted and approved.

Purchase Price	\$149,500
Lease payments	\$28,559
Stub payment (due up front)	\$28,559
Total Lease payments	\$171,353

SECTION TWO. The City Manager is hereby authorized and directed to execute the necessary documents in order to effect the intent of this Resolution. It is further agreed and approved that budget for this purchase shall be provided by Transportation Tax and Capital Improvements Sales Tax funds in equal amounts.

BE IT FURTHER RESOLVED that the City Clerk and all other staff members are hereby authorized to take such other action as may be necessary to carry out the purposes of this Resolution.

Passed this 12th day of February, 2024.

Susan Schneider, Chairman

Attest

City Clerk



935 N. Tradewinds Parkway
 Columbia, MO 65201
 T: (573) 657-2154
 F: (573) 657-1012

<p>Quote Issued To: VILLAGE OF SUNRISE BEACH 16537 MO-5 SUNRISE BEACH MO 65079 5733748782</p> <p>Quote Issued By: Brian Rowe</p>	<p>QUOTATION</p> <p>Quote #: 1002968 Issue Date: 2/6/2024 Expire Date: 3/7/2024 FOB: Columbia</p>
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ITEMS LISTED FOR SALE

Item #	Year	Make	Model	Serial #	Hours
74152	2024	JOHN DEERE	320 P	1T0320PAVRFX07179	11
Description					
EXTENDIBLE DIPPERSTICK					
ENGLISH OPS MANUAL					
CAB					
JDLINK					
MFWD W/ LIMITED OPEN DIFFERE					
ENGINE FT4					
TIRE GAL21-24,12.5/80					
DUAL BATTERY					
1250LB FRONT COUNTERWEIGHT					
AUXILIARY W/ONE&2WAY FLOW					
PILOT CONTROLS 2 LEVER					
24"8.8CUFT HD BKT					
42"HYD THUMB 4 TINE					
BOOM PROTECTION PLATE					
OIL SAMPLING PORTS					
HEAVY DUTY BKT CYLINDER					
Description					
LED LIGHT PACKAGE					

Quoted Sale Price: \$149,500.00

NOTES





935 N. Tradewinds Parkway
 Columbia, MO 65201
 T: (573) 657-2154
 F: (573) 657-1012

PRICE INCLUDES THE FOLLOWING:
 60X60 COUPLER FORKS
 92" GP COUPLER BUCKET
 5YR/4000 HR PT/HYD WARRANTY

QUOTE SUMMARY

Total Sale price:	\$149,500.00
Total Trade Allowance:	\$0.00
<hr/>	
Subtotal:	\$149,500.00
Sales Tax:	\$0.00
Rent Applied:	\$0.00
Cash with Order:	\$0.00
Document Fee:	\$0.00
<hr/>	
TOTAL:	\$149,500.00

Acceptance Signature: _____ Date: _____

*All quotations contingent upon strikes, delays, and conditions beyond our control. Prices subject to change with or without notice.
 All prices are subject to expiration of any current sales programs and incentives.*



From: [Brian Rowe](#)
To: steve.roth@sunrisebeachmo.gov
Subject: Lease Numbers
Date: Wednesday, February 7, 2024 4:24:18 PM

Hello Steve,

Here is your lease numbers for the backhoe and for the backhoe with the hammer financed also.

Financing \$149,520 including \$20 UCC fee

60 month muni lease

6 annual payments, first payment due upfront, of \$28,558.82 with a purchase option of \$1

If we had in the hammer, amount financed of \$168,977

6 annual payments, first payment due upfront, of \$32,274.85 with a purchase option of \$1

Let me know if you need anything else.

Thank you

Thanks

Brian Rowe

Branch Manager

Martin Equipment | 935 N. Tradewinds Parkway | Columbia, MO 65201

Office: 573-657-2154

Fax: 573-657-1012

Mobile: 573-819-2219

Email: browe@meoi.com

-

www.martinequipment.com

Caterpillar Financial Services Corporation

Finance Proposal

CUSTOMER

Name: CITY OF SUNRISE BEACH

Address _____
 City _____
 State _____

Good if: _____
 Acknowledged by _____ Mar-6-2024
 Funded by _____ Mar-6-2024

DEALER

FOLEY EQUIPMENT COMPANY E130
 Sales person _____ Howard E130, John
 Dealer contact _____ Ryan Edwards E130
 Telephone _____

Quote number _____ 4649082
 Fax Number _____
 Quote Date _____ 05-Feb-24
 Quote Time _____ 08:57:53 AM

FINANCE PROPOSAL

This is Caterpillar Financial Services Corporation's confirmation of the following finance proposal. This is a proposal only and is subject to credit approval, execution of documentation, and execution and approval of the application survey.

Finance Type _____ Governmental Lease Quoted By _____ Ryan Edwards E130
 Number of Payments _____ 6 Annual Report Created By _____ Ryan Edwards E130
 Payments _____ in Advance

	<u>Model</u>	<u>Ann. Hours</u>	<u>Qty</u>	<u>Sale Price</u>	<u>Amount Financed</u>	<u>Payment</u>	<u>Balloon</u>	<u>Fixed Rate</u>
New	416-07	500	1	143,715.00	144,115.00	See Amort. Schedule	31,360.00	6.9900%
New	420-07	500	1	151,620.00	152,020.00	See Amort. Schedule	44,000.00	6.9900%
Total			2	295,335.00	296,135.00	See Amort. Schedule	75,360.00	6.9900%

Special Conditions:
 416-07

Serial Number - , Model Year - 2024, Standard Environment;
 Major Attachments-4x2, Air Conditioning, Backhoe Bucket, Cab, Ride Control, Tires; Blades/Buckets/Rippers-Thumb Hydraulic, Forks, General Purpose Bucket;
 Manual Configuration and Work Tools:

420-07

Serial Number - , Model Year - 2024, Standard Environment;
 Major Attachments-4x4, Air Conditioning, Backhoe Bucket, Cab, E-Stick Extendable, Ride Control, Tires; Blades/Buckets/Rippers-Thumb Hydraulic, Forks, General Purpose Bucket, Autoshift Transmission;
 Manual Configuration and Work Tools:

Payment Structure – Asset
 5 Annual payment(s) 27,745.21
 1 Stub payment(s) 31,360.00
 Payment Structure – Asset
 5 Annual payment(s) 27,491.93
 1 Stub payment(s) 44,000.00

	<u>Model</u>	<u>Insurance</u>	<u>Payment w/Insurance</u>
New	416-07	1,847.09	Amort. Sch.
New	420-07	1,948.51	Amort. Sch.

The estimate for insurance is provided through Caterpillar Insurance Company (Provided by Westchester Insurance Company in Rhode Island) and is not an offer to contract for insurance.

CONDITIONS

- Insurance:** The customer must provide evidence of physical damage and liability insurance in an amount and from an insurance carrier satisfactory to CFSC. CFSC must be named on the policies, as loss payee and additional insured, as applicable, and a certificate of insurance, in form and substance acceptable to CFSC, must be provided to CFSC.
- Taxes:** All taxes are the responsibility of the customer and may or may not be included in the above payment amount.
- Equipment:** The equipment cannot be delivered until all documents are executed by CFSC. All equipment must reside in the United States

at all times.

Approval: This proposal is subject to, among other things, final pricing, credit approval and document approval by CFSC.

The terms and conditions outlined herein are not all-inclusive and are based upon information provided to date. This proposal may be withdrawn or modified by Lessor at anytime. This proposal does not represent an offer or commitment by CFSC to enter into a transaction or to provide financing and does not create any obligation for CFSC. A commitment to enter into the transaction described herein may only be extended by CFSC after this transaction has been approved by all appropriate credit and other authorities within CFSC.

Caterpillar Financial Services Corporation
2120 West End Avenue, Nashville, TN 37203
(615)-341-1000

We appreciate the opportunity to provide you a proposal for this transaction.

Proposed by:

Acknowledged by:

Caterpillar Financial Services Corporation

CITY OF SUNRISE BEACH

Date

Managed Print Services

Proposal for

City of Sunrise Beach, MO
City Hall



Cost Proposal – Managed Print Services

MPS Proposal - 202625

Qty	Meter	Description	Proposed CPP
1	Mono	HP Color LJ Mgd MFP E877dn	\$ 0.0101
1	Color	HP Color LJ Mgd MFP E877dn	\$ 0.0307

Qty	SKU	Description & Configuration	Category	MSRP	Customer Price (ea.)	Ext. Customer Cost
1	5QK03A	HP Color LJ Mgd MFP E877dn	Base Unit	\$27,675.99	\$4,784.50	\$4,784.50
1	6GW47A	HP LaserJet 2x520SH Dept Paper Tray/Stand	Accessory	\$2,225.00	\$484.12	\$484.12
1	6GW49A	HP LaserJet Inner Finisher	Accessory	\$3,212.00	\$698.88	\$698.88
1	7ZA08A	HP MFP 800 Analog Single Fax	Accessory	\$1,099.00	\$239.13	\$239.13
1	W9170MC	Black Toner Crtg	Accessory	Incl		
1	W9171MC	Cyan Toner Crtg	Accessory	Incl		
1	W9172MC	Yellow Toner Crtg	Accessory	Incl		
1	W9173MC	Magenta Toner Crtg	Accessory	Incl		
TOTAL PURCHASE COST						\$6,206.63

Installation Charge	\$582.60
---------------------	----------

This cost proposal is based on the following service level options available for each location.

Location description	City, State	Zip code	Service level
City Hall	Sunrise Beach, Missouri	65079	HP Advantage

Whereby, HP service levels are uniquely defined as:

Service Level	Differentiated Service Elements
HP Advantage (Default SLA)	<ul style="list-style-type: none"> - Next business day onsite service response by an HP Authorized Service Technician - Cartridge drop-ship to customer location for installation by customer

Additionally, all HP service level options include:

- Preventive maintenance at every service visit
- Cleanings at every service visit
- Parts and labor for all repairs
- Monochrome and color maintenance parts
- Use of OEM ink/toner for HP devices
- Printer usage reports via HP Managed Print Central

Additional Terms Applicable are:

- Service agreement of 36 months
- Billing / invoicing will occur Monthly
- Normal usage as defined for typical page coverage and toner yields

Additional devices placed in the customer environment of the same printer series will automatically be included in this agreement, and are required to be added, and are quoted at the same service level option and page rates as listed above.

This cost proposal is valid until 4/18/2024.

Preventive Maintenance

All preventive maintenance costs are covered under the defined cost-per-page rates. Service technicians perform preventive maintenance and cleanings at each visit. This approach enables devices to have fewer service calls and a longer useful life.

Technician Resources

Technicians have access to HP's internal systems and service resources. Break/fix resource information is available at their fingertips.

Advanced Technical Support

The service technicians that provide onsite break-fix services and support are supported by an Advanced Technical Support team. This group of extremely experienced national team members is available on-line and by phone to troubleshoot and guide technicians through challenging or unfamiliar scenarios.

Account Management

As a trusted IT provider, we can be involved in your business and provide you with valuable consultative information regarding printers/copiers, and other critical IT functions. We will provide support activities on an on-going basis for your MPS program as we jointly seek for improvements to better manage how you print, what it costs, and how to help employees be more efficient in managing documents.

In addition, we will invite you to join us to review your MPS program in a Strategic Business Review discussion from time-to-time. In these sessions we will present data regarding your current print fleet performance and recommend improvements.

1.4. Conclusion

Thank you for the opportunity to present our capabilities and recommendations. We look forward to further discussions regarding how Evolv Solutions, LLC can improve your end-user printing experience and help lower your print costs.



January 3, 2024

PROPOSAL FOR

VILLAGE OF SUNRISE BEACH

Prepared by:

Michael Rohr

Technology Advisor
573.445.5245
Mike.Rohr@marconet.com



Managed Services



Copiers & Printers



Audio Visual



Business IT Services



RECOMMENDED PRINT SOLUTION - OPTION 1

QTY	ITEM	DESCRIPTION
1	AA2J013	Konica C360i 36 ppm Color Multi-Function Copier

Specifications

- 36 Monochrome Pages Per Minute
- 36 Color Pages Per Minute
- 100 Sheet Bypass Tray
- (4) 550 Sheet Paper Tray
- **Inner Staple Finisher (Optional)**
- **2/3 Hole Punch (Optional, Requires Finisher)**
- 300 Sheet Single Pass Document Feeder
- 12"x18" Paper Size
- Fax
- Cardstock Through Bypass



MARCO PUCHASE AND SERVICE PROGRAM

Marco's Service Program includes the service, and supplies (except staples, and paper).

PURCHAE PRICE **\$6,556.67**

ADD INNER FINISHER **\$277.06**

ADD 2/3 HOLE PUNCH **\$276.08**

- NASPO Contract Number CT202797012
- Vendor Number MB00097629

MARCO SERVICE **\$43.75 /Month**

- Black and White Prints INCLUDED per Month: 2,500
- Black and White Overages per click: \$0.0075
- Color Prints INCLUDED per Month: 500
- Color Overages per click \$0.05

Product Pricing is valid for 30 days

Pricing does NOT include any applicable sales tax, property tax, lease origination fee, or supply freight fees.

Accepted by: _____ Date: _____

By signing this proposal, you are authorizing Marco Technologies LLC to order, install and invoice the above listed equipment.



Alpha Engineering & Surveying
3048 Hwy. 52
Eldon, MO 65026

PH: (573)392-3312

Civil & Structural Engineering Land Surveying Materials Testing

February 5, 2024

Attn: Trustees of the Village of Sunrise Beach

Subject: Monthly Progress report for Pay App No. 6

Dear Trustees,

Today is day 186 of the 240 days of the Sewer Improvement project.

Progress of Contract 1: Brulez Trenching, LLC has both crews working along Cliff Drive on sewer connections. They are installing the grinder tanks and running the 4" service line up to the connection point at the homes. They have installed the Cliff Drive lift station and it is up and running as of this week. The Camden Pass lift station has been set in the ground and is awaiting COMO to complete their part with installing of the transformer. The two big stations will be here at the end of February. This will cause a delay in the schedule for the contractor. The contractor will continue the installation of the simplex stations without tying in the connection until the lift stations are on site. Brulez would like to turn in 4 weather days this month for when they will file for an extension that would be already deserved because of the lift station delays. Brenan and Tony are reviewing each grinder location and contacting the customers to make sure everything will work as planned. Some adjustments have been made with locations of the placements of the grinders as additional gravity lines cannot be more precisely established without excavation at the time of construction. The clean up of the project will take place at the very last, which is proposed to be around mid-April at this time.

Sewer connection requests.

The COMO connection agreement has been worked out and we are working on easement for both the water in sewer to the North side of the new COMO building. The connection agreement with Summer Point has also been worked out and we have the easement sent out with the homeowners to sign.

Phase 2 Sewer Report Issues,

- No issues to report, all locations working perfectly.

Respectfully yours,

Jared Wheaton, PE
Principal

**MISSOURI DEPARTMENT OF NATURAL RESOURCES, FINANCIAL ASSISTANCE CENTER
DRINKING WATER REIMBURSEMENT FORM
SRF GRANT AND DIRECT LOAN**

1. TYPE OF REQUEST: <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		3. PAYMENT REQUEST NUMBER: <u> 6 </u> PAGE 1 OF <u> 1 </u>	
2. PROJECT NUMBER: c295877-01		4. PERIOD COVERED BY THIS REPORT: from: <u> 1/2/24 </u> to: <u> 2/2/24 </u>	
5. RECIPIENT ORGANIZATION: Village of Sunrise Beach 16363 MO-5 SUNRISE BEACH, MO 65079		6. LOAN TRUSTEE: UMB BANK, NA IN TRUST FOR CAMDEN COUNTY PWSD NO 1 2 S. BROADWAY, SUITE 600 ST. LOUIS, MO 63102 C295877-01	
7. ELIGIBLE PROJECT COSTS INCURRED (EXCLUDING RETAINAGE) Recipient Project Name and Number Show construction, engineering, administrative costs, etc.		Current Period	Cumulative
		Office Use Only	
A.	Engineer - Shoreline Surveying & Engineering	\$ 33,637.80	\$ 721,592.10
B.	Contractor -Brulez Trenching LLC	\$ 239,825.41	\$ 1,512,952.15
C.	Attorney - McCaffree (No Change)	\$ -	\$ 68,025.00
D.			
E.			
F.			
G.			
H.			
I.			
J.			
K.			
L.			
Z. Total from continuation sheet (lines 7.M. - 7.Y.)			
AA. Eligible costs incurred to date		\$ 273,463.21	\$ 2,302,569.25
FOR OFFICE USE ONLY	BB. TOTAL APPROVED ELIGIBLE COSTS TO DATE:	BB.	
	CC. LESS AMOUNT PREVIOUSLY APPROVED FROM SRF GRANT	CC.	
	DD. LESS AMOUNT PREVIOUSLY APPROVED FROM SRF LOAN	DD.	
	EE. AMOUNT PAYABLE TO RECIPIENT FROM SRF GRANT	EE.	
	FF. AMOUNT PAYABLE TO RECIPIENT FROM SRF LOAN	FF.	
8. CERTIFICATION: By signing this reimbursement form, I certify that to the best of my knowledge and belief: 1) Billed costs or disbursements are in accordance with the terms of the project; 2) Payment due represents the amount due which has not been previously requested; 3) An inspection has been performed; 4) All work is in accordance with the terms of the funding agreements; and 5) The payrolls for this reimbursement request contains the information required to be provided under 29 CFR 5.5(a)(3)(ii) the appropriate information is being maintained under 29 CFR 5.5(a)(3)(i) and that such information is correct and complete; and the project is in compliance with the requirements of 29 CFR 5.5(a)(1) based upon the most recent payrolls copies.	RECIPIENT:	Signature of authorized certifying official:	
		Date signed:	
		Typed or printed name and title:	
	DNR REVIEWER: Office Use Only	Signature of review official:	
		Date signed:	
		Typed or printed name and title:	



Contractor's Application for Payment No.

6

Application Period: Dec 30, 2023 to Feb 2, 2024		Application Date: 2/2/2024
To (Owner): Village of Sunrise Beach, MO	From (Contractor): Brulez Trenching L.L.C.	Via (Engineer): Shoreline Surveying & Engineering, LLC
Project: Village of Sunrise Beach, MO, Phase III Swer System	Contract: Contract I. Sewer System Improvments	
Owner's Contract No.: C295877-01	Contractor's Project No.: No. 1	Engineer's Project No.: Job NO. 10163-19

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
1		
TOTALS	\$ -	\$ -
NET CHANGE BY CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE.....	\$	<u>\$2,793,018.75</u>
2. Net change by Change Orders.....	\$	
3. Current Contract Price (Line 1 ± 2).....	\$	<u>\$2,793,018.75</u>
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$	<u>\$1,696,537.00</u>
5. RETAINAGE:		
a. 5% X <u>\$1,582,665.00</u> Work Completed.....	\$	<u>\$79,133.25</u>
b. 5% X <u>\$113,872.00</u> Stored Material.....	\$	<u>\$5,693.60</u>
c. Total Retainage (Line 5a + Line 5b).....	\$	<u>\$84,826.85</u>
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	<u>\$1,611,710.15</u>
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	<u>\$1,343,118.74</u>
8. AMOUNT DUE THIS APPLICATION.....	\$	<u>\$268,591.41</u>
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$	<u>\$1,181,308.60</u>

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: B. Webb Date: 2-2-2024

Payment of: \$ 268,591.41
(Line 8 or other - attach explanation of the other amount)

is recommended by: Jared Wheaton 2/5/24
(Engineer) (Date)

Payment of: \$ 268,591.41
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		Contract 1. Sewer System Improvements		Application Number:		6				
Application Period:		Dec 30, 2023 to Feb 2, 2024		Application Date:		2/2/2024				
A				B						
Bid Item No.	Item Description	Bid Item Quantity	Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
1	Bonding/Mobilization expense. This amount shall be limited to no more than 5% of the contract amount	1	\$ 30,000.00	\$30,000.00	1	\$30,000.00		\$30,000.00	100.0%	
2	4" SDR-21 Force Main	14,908	\$ 18.00	\$268,344.00	14760	\$265,680.00		\$265,680.00	99.0%	\$2,664.00
3	4" Force Main Bore Restraint Joint Pipe w/8" PVC Casing	99	\$ 160.00	\$15,840.00	99	\$15,840.00		\$15,840.00	100.0%	
4	4" Force Main Bore Restraint Joint Pipe, No Casing	561	\$ 130.00	\$72,930.00	561	\$72,930.00		\$72,930.00	100.0%	
5	3" SDR-21 Force Main	11,070	\$ 16.00	\$177,120.00	11070	\$177,120.00		\$177,120.00	100.0%	
6	3" Force Main Bore Restraint Joint Pipe, No Casing	20	\$ 128.00	\$2,560.00	20	\$2,560.00		\$2,560.00	100.0%	
7	2" SDR-21 Force Main	4,714	\$ 15.00	\$70,710.00	4714	\$70,710.00		\$70,710.00	100.0%	
8	2" Force Main Bore Restraint Joint Pipe	20	\$ 120.00	\$2,400.00	20	\$2,400.00		\$2,400.00	100.0%	
9	1-1/2" SDR-21 Force Main	8,218	\$ 15.00	\$123,270.00	4560	\$68,400.00		\$68,400.00	55.5%	\$54,870.00
10	1-1/2" Force Main Bore, Restraint Joint Pipe	2,112	\$ 78.00	\$164,736.00	2112	\$164,736.00		\$164,736.00	100.0%	
11	Detectable Locator Wire Terminals	4	\$ 5.00	\$20.00	4	\$20.00		\$20.00	100.0%	
12	6" SDR-35-Gravity Line	335	\$ 26.00	\$8,710.00	160	\$4,160.00		\$4,160.00	47.8%	\$4,550.00
13	4" SDR-35-Gravity/Service Line	9,516	\$ 20.00	\$190,320.00	5212	\$104,240.00		\$104,240.00	54.8%	\$86,080.00
14	4" SDR-35 PVC Encasement Sleeve	800	\$ 10.00	\$8,000.00	580	\$5,800.00		\$5,800.00	72.5%	\$2,200.00
15	6" SDR-35 PVC Encasement Sleeve	600	\$ 16.00	\$9,600.00	600	\$9,600.00		\$9,600.00	100.0%	
16	Electrical Wiring in Conduit from Power Supply to Pump	7,370	\$ 14.00	\$103,180.00	3985	\$55,790.00		\$55,790.00	54.1%	\$47,390.00
17	4" Gate Valve and Box	8	\$ 1,100.00	\$8,800.00	6	\$6,600.00		\$6,600.00	75.0%	\$2,200.00
18	3" Gate Valve and Box	5	\$ 1,000.00	\$5,000.00	5	\$5,000.00		\$5,000.00	100.0%	
19	2" Gate Valve and Box	7	\$ 800.00	\$5,600.00	6	\$4,800.00		\$4,800.00	85.7%	\$800.00
20	4" PVC Ball valve w/3" to 4" Reducer. (include Pump Truck Charge)	5	\$ 500.00	\$2,500.00	5	\$2,500.00		\$2,500.00	100.0%	
21	Air Release Valve	12	\$ 3,400.00	\$40,800.00	12	\$40,800.00		\$40,800.00	100.0%	
22	Concrete Anchors	57	\$ 150.00	\$8,550.00	57	\$8,550.00		\$8,550.00	100.0%	
23	Concrete Encasement	10	\$ 30.00	\$300.00						\$300.00
24	Simplex Grinder Station Complete-in-place	44	\$ 6,900.00	\$303,600.00	28	\$193,200.00	\$49,376.00	\$242,576.00	79.9%	\$61,024.00
25	Duplex Grinder Station 4' by 6' Basin, Complete-in-place	11	\$ 9,800.00	\$107,800.00	6	\$58,800.00	\$34,870.00	\$93,670.00	86.9%	\$14,130.00
26	Duplex Grinder Station 4' by 8' Basin, Complete-in-place	2	\$ 11,200.00	\$22,400.00	1	\$11,200.00	\$7,917.00	\$19,117.00	85.3%	\$3,283.00
27	Retro-fit Simplex Grinder Station (Pump & Panel) Complete-in-place	12	\$ 6,179.00	\$74,148.00	4	\$24,716.00	\$17,432.00	\$42,148.00	56.8%	\$32,000.00
28	& Panel) Complete-in-place	1	\$ 6,777.00	\$6,777.00			\$4,277.00	\$4,277.00	63.1%	\$2,500.00
29	Lift Station (Indian Hills)	1	\$ 184,500.00	\$184,500.00						\$184,500.00
30	Lift Station (Old Sunrise Acres)	1	\$ 88,400.00	\$88,400.00						\$88,400.00
31	Lift Station (Camden Pass)	1	\$ 129,400.00	\$129,400.00	0.7	\$90,580.00		\$90,580.00	70.0%	\$38,820.00
32	Lift Station (Cliff Dr.)	1	\$ 103,400.00	\$103,400.00	0.7	\$72,380.00		\$72,380.00	70.0%	\$31,020.00
33	Lift Station Retrofit (WWTP NO. 1)	1	\$ 140,900.00	\$140,900.00						\$140,900.00
34	Lift Station (Eddie Rd.)	1	\$ 166,400.00	\$166,400.00						\$166,400.00

35	Repair & Replace Concrete Surface	40	\$	20.00	\$800.00							\$800.00
36	Repair & Replace Asphalt Surface	1,480	\$	18.00	\$26,640.00							\$26,640.00
37	Repair & Replace Gravel Surface	1,450	\$	26.30	\$38,135.00	310	\$8,153.00				21.4%	\$29,982.00
38	Repair & Replace 2" Brown Gravel Surface	150	\$	45.00	\$6,750.00	120	\$5,400.00				80.0%	\$1,350.00
39	Site Restoration	58,943	\$	1.25	\$73,678.75							\$73,678.75
	Totals				\$2,793,018.75		\$1,582,665.00	\$113,872.00	\$1,696,537.00		60.7%	\$1,096,481.75

Stored Material Summary

Contractor's Application

For (Contract):		Contract 1, Sewer System Improvements		Application Number: 6							
Application Period:		Dec 30, 2023 to Feb 2, 2024		Application Date: 2/2/2024							
Bid Item No.	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Storage Location	Description of Materials or Equipment Stored	D		E	Subtotal Amount Completed and Stored to Date (D + E)	F		G
					Date Placed into Storage (Month/Year)	Amount (\$)			Amount Stored this Month (\$)	Incorporated in Work Date (Month/Year)	
1											
2	729571, T427714		Old Sunrise Acres	4" SDR-21 Force Main, Note: Material is \$4.80 a foot 4" Force Main Bore Restraint Joint Pipe w/8" PVC Casing 4" Force Main Bore Restraint Joint Pipe, No Casing	8/2023	\$71,616.00		\$71,616.00	11/2023	\$71,616.00	
3											
4											
5	71, T427714, T427715		Old Sunrise Acres	3" SDR-21 Force Main, Note: Material is \$2.90 a foot 3" Force Main Bore Restraint Joint Pipe, No Casing	8/2023	\$32,132.00		\$32,132.00	11/2023	\$32,132.00	
6											
7	T279571		Old Sunrise Acres	2" SDR-21 Force Main, Note: Material is \$1.66 a foot 2" Force Main Bore Restraint Joint Pipe	8/2023	\$7,835.20		\$7,835.20	11/2023	\$7,835.20	
8											
9	T279571		Old Sunrise Acres	1-1/2" SDR-21 Force Main, Note: Material is \$1.43 a foot 1-1/2" Force Main Bore Restraint Joint Pipe Detectable Locator Wire Terminals	8/2023	\$10,610.60		\$10,610.60	11/2023	\$10,610.60	
10											
11											
12											
13											
14											
15											
16											
17											
18											
19											
20											
21											
22											
23											
24	280631		Beachwood Rd	Simplex Grinder Station Complete-in-place (\$3,086.00 Each)	8/2023	\$135,784.00		\$135,784.00	9/2023	\$86,408.00	\$49,376.00
25	280631		Beachwood Rd	Duplex Grinder Station, 4' by 6' Basin, Complete-in-place	8/2023	\$76,714.00		\$76,714.00	9/2023	\$41,844.00	\$34,870.00
26	280631		Beachwood Rd	Duplex Grinder Station, 4' by 8' Basin, Complete-in-place	8/2023	\$15,834.00		\$15,834.00	9/2023	\$7,917.00	\$7,917.00
27	280631		Beachwood Rd	Retro-fit Simplex Grinder Station (Jump & Ranael) complete-in-place	8/2023	\$26,148.00		\$26,148.00	9/2023	\$8,716.00	\$17,432.00
28	280631		Beachwood Rd	Keeweenaw's RV Park, Retro-fit Duplex Grinder Station	8/2023	\$4,277.00		\$4,277.00	9/2023		\$4,277.00
29											
30											
31											
32											
33											
34											
35											
36											
37											
38											
39											
Totals						\$380,950.80		\$380,950.80		\$267,078.80	\$113,872.00

Shoreline Surveying & Engineering, LLC

INVOICE

Our New Address:

3048 S. Bus. 54
Eldon, MO 65026
Phone 573-392-3312

DATE: Feb. 5, 2024
INVOICE#: 6512f

Bill To:
Village of Sunrise Beach
Attn: Clerk
P.O. Box 348
Sunrise Beach, MO 65079

FOR:
PHASE III – SEWER SYSTEM IMPROVEMENTS

TERMS: Payable on Receipt;

Description	Contract Amt	Billed	Remaining	Total Due
Basic Services:				
Preliminary Design Phase (% Complete)	\$ 50,000	\$ 50,000.00	\$ -	\$ -
Final Design Phase (% Complete)	\$ 280,000	\$ 280,000.00	\$ -	\$ -
Bidding/Negotiation Phase (% Complete)	\$ 20,000	\$ 20,000.00	\$ -	\$ -
Construction Phase (% Complete)	\$ 75,000	\$ 52,500.00	\$ 22,500.00	\$ 7,500.00
Post-Construction Phase (% Complete)	\$ 25,000	\$ -	\$ 25,000.00	\$ -
Resident Project Representative (Hourly)	\$ 176,800	\$ 122,573.40	\$ 54,226.60	\$ 15,317.30
Additional Services (Hourly)				\$ -
Design Surveying/Easement Drafting (capped)	\$ 55,000	\$ 55,000.00	\$ -	\$ -
Construction Staking	\$ 75,000	\$ 56,518.70	\$ 18,481.30	\$ 10,820.50
Easement Procurement (Capped)	\$ 85,000	\$ 85,000.00	\$ -	\$ -
Total Due				\$ 33,637.80
Phase Breakdown				
Construction Phase		70%	30%	\$ 7,500
Construction Staking	Prev. Invoiced (HR)	Hr/Mi	RATE	Total Due
Jared Wheaton, PE		12	\$ 110.00	\$ 1,320.00
Adrain Kirkweg (Sr. Drafter)		18	\$ 80.00	\$ 1,440.00
2-Man Survey Crew w/Instr.		42	\$ 175.00	\$ 7,350.00
Mileage		1225	\$ 0.58	\$ 710.50
	\$ -		Total Phase	\$ 10,820.50
Resident Project Rep.	Prev. Invoiced (HR)	HRS	RATE	Total Due
Jared Wheaton, PE		45	\$ 110.00	\$ 4,950.00
Tony Cobb (Sr. Project Representative)		140	\$ 65.00	\$ 9,100.00
Mileage		2185	\$ 0.58	\$ 1,267.30
	\$ -		Total Phase	\$ 15,317.30
Total Due This Period				\$ 33,637.80

Please make checks payable to SSE, LLC

If you have any questions concerning this invoice, contact Jared Wheaton at 573-714-0366

THANK YOU FOR CHOOSING SHORELINE SURVEYING AND ENGINEERING, LLC!

10163-19, Village of Sunrise Beach, Phase III, Item No. 13 Ineligible Costs

Item No. 13	Running Total Completed To date from Pay App	Sub-tract Previous Month	Minus Retainage amount to Be Paid	PAID	Date
Pay App No. 1	\$ 14,580.00	\$ -	\$ 13,851.00		
Pay App No. 2	\$ 24,080.00	\$ 9,500.00	\$ 9,025.00		
Pay App No. 3	\$ 25,180.00	\$ 1,100.00	\$ 1,045.00		
Pay App No. 4	\$ 43,280.00	\$ 18,100.00	\$ 17,195.00		
Pay App No. 5	\$ 73,960.00	\$ 30,680.00	\$ 29,146.00		
Pay App No. 6	\$ 104,240.00	\$ 30,280.00	\$ 28,766.00		
Pay App No. 7		\$ (104,240.00)			
Pay App No. 8		\$ -			
Pay App No. 9		\$ -			

Note: 5% Retainage is being held until end of project.

CITY OF SUNRISE BEACH

A/P Aging Detail

As of February 8, 2024

Gen Bill Due

Type	Date	Num	Name	Due Date	Aging	Open Balance	
Current							
Bill	01/29/2024	11824-2	A&W COMMUNICA...	02/08/2024		1,275.00	
Bill	01/29/2024	12724-1	Stagrrr Coins LLC	02/08/2024		424.00	
Bill	01/29/2024		LAKE OF THE OZA...	02/08/2024		200.00	
Bill	01/29/2024	04350...	REPUBLIC SERVIC...	02/09/2024		89.23	
Bill	01/31/2024		CO-MO ELECTRIC	02/14/2024		49.28	
Bill	01/16/2024		SUMMIT NATURAL ...	02/15/2024		326.74	
Bill	01/30/2024		US BANK	02/19/2024		227.57	
Bill	02/01/2024		CNA SURETY	02/22/2024		762.66	
Bill	02/02/2024	61000...	VERIZON Wireless	03/02/2024		87.25	
Bill	02/02/2024	1113	SUNRISE BEACH F...	03/03/2024		604.44	
Bill	02/05/2024		MORGAN COUNTY...	03/22/2024		222.76	
Total Current						4,268.93	
1 - 30							
Bill	01/04/2024	6272	Missour Municipal L...	01/14/2024	25	100.00	
Bill	01/17/2024	00047...	MID-STATES ORG...	01/17/2024	22	100.00	
Bill	01/20/2024	28726...	AT & T	01/20/2024	19	106.22	
Bill	01/11/2024	inv#12...	Smart Printing Cent...	01/21/2024	18	122.07	
Bill	01/11/2024	3401/2	PORTER'S OF LAU...	01/21/2024	18	261.74	
Bill	01/17/2024	0170	Oak Star Bank	01/27/2024	12	40.00	
Bill	01/31/2024	inv# 1...	Lauber Municipal La...	01/31/2024	8	559.00	
Bill	01/23/2024	75149	LIBERTY NATIONAL	02/01/2024	7	168.01	
Bill	01/23/2024	48697...	UNITED HEALTHC...	02/02/2024	6	6,826.45	
Total 1 - 30						8,283.49	
31 - 60							
Total 31 - 60							
61 - 90							
Bill Pmt -Check	11/22/2023	ACH	CO-MO CONNECT			-38.22	
Total 61 - 90						-38.22	
> 90							
Bill Pmt -Check	09/20/2023	21345	CG'S MINI MART			-937.14	
Total > 90						-937.14	
TOTAL						11,577.06	

12,552.42 -

SUNRISE BEACH - WATER/SEWER FUND

A/P Aging Detail

As of February 8, 2024

Bill Due

Type	Date	Num	Name	Due Date	Aging	Open Balance	
Current							
Bill	01/31/2024		CO-MO ELECTRIC	02/10/2024		3,366.95	
Bill	02/01/2024	inv 74...	PAPER & JANITOR ...	02/11/2024		463.84	
Bill	02/05/2024	Lager...	CITY OF SUNRISE ...	02/15/2024		648.37	
Bill	02/05/2024		CITY OF SUNRISE ...	02/15/2024		363.45	
Bill	02/05/2024	Acct# ...	SUNRISE TRUE VA...	02/15/2024		57.70	
Bill	02/05/2024	743	On Lake Time Sunri...	02/15/2024		162.97	
Bill	02/05/2024	401505	MRWA (1)	02/15/2024		175.00	
Bill	12/22/2023	69016...	CITY OF SUNRISE ...	02/22/2024		272.41	
Bill	01/26/2024		CORE & MAIN	02/25/2024		13,049.81	
Bill	02/02/2024	1113	SBFPD	03/03/2024		584.24	
Total Current						19,144.74	
1 - 30							
Bill	12/31/2023		HIBDON GRAVEL, I...	01/10/2024	29	507.50	
Bill	01/02/2024	6310435	REEVES-WIEDEMA...	01/12/2024	27	129.00	
Bill	01/09/2024	4045-...	O'REILLY AUTO PA...	01/19/2024	20	27.98	
Bill	01/19/2024	3568/2	PORTERS BUILDIN...	01/29/2024	10	8.99	
Bill	01/19/2024	3564/2	PORTERS BUILDIN...	01/29/2024	10	34.99	
Bill	01/20/2024	3583	PORTERS BUILDIN...	01/30/2024	9	37.97	
Bill	12/31/2023	3121108	MISSOURI ONE CA...	01/31/2024	8	425.25	
Bill	01/25/2024	48697...	CITY OF SUNRISE ...	02/02/2024	6	2,367.62	
Total 1 - 30						3,539.30	
31 - 60							
Bill	12/10/2023		CLARK TIRE COMP...	12/20/2023	50	1,107.88	
Total 31 - 60						1,107.88	
61 - 90							
Total 61 - 90							
> 90							
Total > 90							
TOTAL						23,791.92	

Banking Jan - Feb -

ACH / Debit Card	Date	Business	Amount	
Debit	1/10/2024	Dollar General	32.74	
Debit	1/16/2024	Menards	499	
Debit	1/16/2024	Amazon	31.49	
Debit	1/16/2024	Vista Print	20.69	
Debit	1/17/2024	USPS	6.18	
Debit	1/17/2024	Amazon	76.08	
Debit	1/17/2024	Amazon	34.99	
Debit	1/18/2024	USPS	9.35	
Debit	1/18/2024	Amazon	24.98	
Debit	1/18/2024	Amazon	46.06	
Debit	1/22/2024	Amazon	126.98	
Debit	1/26/2024	USPS	7.95	
Debit	1/26/2024	USPS	2.59	
Debit	1/30/2024	Hampton Inn	592.76	
Debit	1/31/2024	Amazon	129.99	
Debit	2/1/2024	Walmart	30.09	
Debit	2/1/2024	MO Dept Motor	15.04	
Debit	2/5/2024	Bomgaars	64.61	
Debit	2/5/2024	Verizon	160.01	
Debit	2/6/2024	Woods	42.37	
ACH	1/18/2024	SBPD	50	
ACH	1/26/2024	Colonial Life	212.66	
ACH	2/5/2024	Intuit	726.89	
ACH	2/7/2024	Lingo	159.66	
			3103.16	3103.16

Check #	Date	Business	Amount	
21610	1/11/2024	Family Support	62.31	
21611	1/16/2024	Motorola Solutions	5,981.39	
21612	1/17/2024	MOCCA	330	
21624	1/25/2024	Family Support	62.31	
21626	2/8/2024	Family Support	62.31	
216627	2/8/2024	Erin Hays	53.35	
			6551.67	655.67

Liability Check	2/5/2024	US Treasury	4207.92	
		US Treasury	3707.48	
	2/5/2024	Lagers	2842.93	
			10758.33	10758.33
				14517.16

Employee Name	Check#	Amount	Date:
Andy Bayerl	21599	1446.24	1/11/2024
	21613	1446.24	1/25/2024
	21626	1446.24	2/8/2024
Scott Craig	21600	2632.54	1/11/2024

	21614	1763.13	1/25/2024
	21627	1763.13	2/8/2024
Charleen Hays	21601	261.96	1/11/2024
	21515	191.17	1/25/2024
	21628	232.72	2/8/2024
Erin Hays	21602	1349.68	1/11/2024
	21616	1283.72	1/25/2024
	21629	1283.72	2/8/2024
Tim North	21603	1217.99	1/11/2024
	21617	1336.06	1/25/2024
	21630	1461.13	2/8/2024
Randy Parsons	21604	704.74	1/11/2024
	21618	541.8	1/25/2024
	21631	704.74	2/8/2024
Steve Roth	21605	2510.53	1/11/2024
	21619	2510.54	1/25/2024
	21632	2510.53	2/8/2024
Susan Schneider	21606	311.22	1/11/2024
	21620	311.23	1/25/2024
	21633	311.22	2/8/2024
Cheyenne Schultz	21607	1478.53	1/11/2024
	21621	1349.69	1/25/2024
	21634	1975.61	2/8/2024
Dalia Shamburg	21608	940.76	1/11/2024
	21622	1146.96	1/25/2024
	21635	1146.96	2/8/2024
Rachel Snelling	21609	1236.45	1/11/204
	21623	1304.41	1/25/2024
	21636	1304.41	2/8/2024
David Knogl	21625	4629.62	2/2/2024 terminate



Village of Sunrise Beach, Missouri

P.O. BOX 348 SUNRISE BEACH, MO 65079 (573) 374-8782 www.sunrisebeachmo.gov

PLANNING AND ZONING COMMISSION MEETING

MONDAY, FEBRUARY 5, 2024

MEETING MINUTES

Meeting called to order at 6:00 p.m. by Chairman Marlon Bond.

Pledge of Allegiance led by Member, Susan Schneider.

Roll call administered by secretary, Dalia Shamburg. In attendance were the Members, Steve Carter, Susan Schneider, Chris Henricksen, Sharon Hochstetler, Marlon Bond.

Steve Roth introduced the applicant, Darren Trunck to address the Commission Members on his requests for Rezoning of

A) Map Amendment (Rezoning) 1: Camden County Parcel ID: 002+02.7.0-35.0-000.0-000-036.000

B) Map Amendment (Rezoning) 2: Camden County Parcel ID: 002+02-7.0-35.0.000.0-000-037.001

Applicant requesting Rezoning from R1 Single Residential to R2 Medium Family Residential for both said properties.

Darren Trunck said he proposing possible construction of duplex units on the properties. Steve Roth reminded the Commission that R-2 Zoning does allow for up to 4-family units. City Manager, Steve Roth reports his recommendation of approval on both Amendments.

Member Steve Carter makes a motion to approve said Amendments.

Member Chris Henricksen makes a motion to Second Approval

Chairman, Marlon Bond- yes

Member, Susan Schneider-yes

Member, Sharon Hochstetler- yes

All in Favor- yes

Motion Accepted by Board

Steve Roth introduced the proposal from Darren Trunck wishing to subdivide an approximate 20.03 acre parcel at the northwest corner of Beachwood and Old Sunrise Acres.

Applicant, Darren Trunck states he is proposing Trunck Subdivision to be able to create a four-lot subdivision that he may sell as individual lots.

Steve Roth comments that the Commission and Board of Trustees, under The Code (4.08.B) giving that this is a simple four-lot subdivision, it should be considered a “simplified form”, however it is still under Commission and approval.

Steve Roth comments that the Plat presented is in general compliance with provisions of the Subdivision Regulations, with some exceptions.

- 1) The R-2 Zoning District setbacks (2.06.E.6) are not met: 25-ft front, 15-ft side corner, 10-ft side, 15-ft rear.
- 2) Water and Sewer utilities, existing and proposed, are not shown on the plat.
- 3) No provisions for storm water drainage are shown on the plat.
- 4) The construction standards for the ingress/egress easement (pavement, concrete, gravel) are not shown on the plat.

Applicant, Darren Trunck states he did not have knowledge of different easements pertaining to subdivisions. Applicant states he will rectify the issues and get information to Steve Roth for further review.

Member Steve Carter makes a motion to approve Trunck Subdivision.

Marlon Bond seconds the motion to approve.

Members, Susan Schneider, Chris Henricksen and Sharon Hochstetler all vote in favor.

Motion approved.

Steve Roth addresses Commission on the much-needed updates for Zoning Map/Comp Plan/ Land Use and Zoning updates.

- 1) The current map has not been updated since 2016, Steve is currently working on said update and looks to be completed in a couple of weeks.
- 2) The Comprehensive Plan has not been updated since 2009 and is badly needed. We would need a consulting firm to assist with said update.
- 3) Zoning and Land Subdivision regulations are also in need of updating, which is typically done AFTER the Comprehensive Plan updates.

Steve Roth suggests that while updates are desperately needed, “targeted” updates would be helpful.

e.g. Need Guidelines, there are so many that are missing.

Steve Roth states that amendments must be published and have meetings for the public.

Lauber Municipal would be of help legally. Steve will work on some ideas and draft them up.

Steve Carter makes a motion to adjourn the meeting.

Marlon Bond seconds the motion.

Members Susan Schnieder, Chris Henricksen and Sharon Hochstetler all vote in favor.

Meeting Adjourned @ 6:45 p.m.

CHAIRMAN- MARLON BOND

SECRETARY- DALIA SHAMBURG



Missouri Rural Services Corp.

1913 Southridge Drive, P.O. Box 104268 Jefferson City, MO 65110-4268 Telephone (800) 726-9304
FAX (573) 634-4789

January 10, 2024

Mr. Steve Roth
Village of Sunrise Beach
16537 North State Highway 5
Sunrise Beach, Missouri 65079

RE: Missouri Rural Services Workers' Compensation Insurance Trust
(Trust) Hall of Fame Winner – 3 Year Loss Ratio 35% or Less

Dear Steve,

Congratulations on winning a Hall of Fame Award for having a 3 year loss ratio of 35% or less for the period April 1, 2019 to March 31, 2022. Only a small number of Trust Members reach this pinnacle, and it is fantastic to see the Village of Sunrise Beach achieve this milestone. The Village has been in the Trust since 1996. Your total loss ratio for the entire time you've been a member is 16.3%, with only 10 claims, which is fantastic!

Thank you for being a part of this program and if there is every anything we can do to help the Village of Sunrise Beach, please contact me directly at 573-830-4279.

Sincerely,

Susan Woods
Vice President
Missouri Rural Services