



PO Box 348 • Sunrise Beach, MO 65079 • PH (573)374-8782 • [www.sunrisebeachmo.gov](http://www.sunrisebeachmo.gov)

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## **BOARD OF TRUSTEES MEETING**

Monday, January 8, 2024

Regular Board Meeting – 6:00 P.M.

Sunrise Beach City Hall, 16537 N Highway 5

This meeting is open to the public.

This meeting is planned to be livestreamed at the Sunrise Beach Youtube page:

<https://www.youtube.com/@VillageofSunriseBeachMissouri>

### **AGENDA**

1. Call to Order (Pledge of Allegiance)
2. Roll Call
3. Approval of the agenda
4. Approval of the minutes from the December 11, 2023 regular meeting
5. Chairman of the Board report
6. Visitor Comments
7. Ordinances and Resolutions
  - a. Resolution 2024-01 A Resolution selecting an Engineering Firm for the Phase IV Water and Sewer improvement project; and authorizing certain other actions thereto
8. Old Business
  - a. Resolution 2023-09 A Resolution Authorizing the Chairman of the Board to enter into an agreement with Summer Point Homeowner’s Association for provision of water and sanitary sewer services
9. City Administrator report
10. Chief of Police report
11. Committee Reports
  - a. Finance
    - i. Approve the List of Bills
    - ii. Approve Phase III Sewer Project Pay Application 5, Brulez Trenching LLC; Shoreline Surveying & Engineering,
12. Closed Session, per RSMo 610.021(1)
  - a. Legal actions, causes of action or litigation
13. Return to Regular Open Session
14. Adjourn

The Board of Trustees will consider and act upon the matters listed above and such others as may be presented at the meeting and determined to be appropriate for discussion at that time. Individuals who require an accommodation to attend a meeting should contact City Hall (573-374-8782) at least twenty-four hours in advance.

Posted: \_\_\_\_\_  
Date and time

By: \_\_\_\_\_  
Erin Hays, City Clerk

**City of Sunrise Beach**  
**Board of Trustees**  
**Meeting Minutes**  
**December 11, 2023**

Meeting was called to order by Chairman Susan Schneider at 6:00p.m. Chairman Schneider led the assembly in the Pledge of Allegiance

Roll Call:

Greg Gordon	Present
Steve Barthol	Present
Susan Schneider	Present
Michael George	Present
Steve Carter	Present

City Staff present Steve Roth, City Manager; City Clerk, Erin Hays; Police Chief Craig, Officer Tim North; Lieutenant Cheyenne Schultz; Attorney Nathan Nickolaus. Shoreline Engineer Jared Wheaton with a couple of visitors were also present.

Motion to approve the Meeting Agenda for December 11, 2023, given by Steve Barthol, seconded by Steve Carter. All in favor, approved.

Motion to approve the Meeting Minutes for November 13, 2023, given by Steve Barthol, seconded by Steve Carter. All approved.

Chairman Schneider regulates visitor comments, stating comments are welcome during the open forum for visitors however will no longer be permitted after visitor session is closed. Public Hearings are held for statements and concerns.

Visitor comments were then opened by Chairman Schneider, there were no comments given.

City Clerk reads Bill No.23-W An Ordinance Adopting a New Personnel Policy for first reading. Motion to approve Bill No. 23-W given by Steve Carter, second by Steve Barthol, all approved.

Second reading by the City Clerk for Bill No.23-W motioned for approval by Steve Carter, seconded by Steve Barthol. Roll Call Vote. Trustee Greg Gordon aye, Steve Barthol aye, Susan Schneider aye, Michael George aye, and Steve Carter aye. Approved

City Clerk, Erin Hays read first reading for Bill No. 23- X An Ordinance Amending Ordinance 2015-16 of the Village of Sunrise Beach, Missouri, Establishing Regulations for the Control and Care of Animals in the Village of Sunrise Beach. Motion to approve given by Steve Barthol, seconded by Greg Gordon, all in favor, approved. The second reading was read by the City Clerk. Motion given by Steve Barthol, second Greg Gordon. Roll Call vote, all in favor. Approved.

Resolution 2023-08 A Resolution Authorizing the Chairman of the Board to enter into an annexation agreement with Co-Mo Electric Cooperative, read by the Chairman Schneider, motioned by Trustee Barthol, second by Greg Gordon. All approved.

Resolution 2023-09 A Resolution Authorizing the Chairman of the Board of Trustees to Enter into an Agreement with Summer Point Homeowner's Association for Provision of Water and Sanitary Sewer Services. Motion to approve given by Steve Barthol, second Michael George, all in favor. Approved.

City Administrator report. City Manager, Steve Roth announced the resignation of Charlene Hays and that her resignation will be effective after training the replacement. The Newsletter was well received by the community. It was brought to the attention of the Board of Trustees that not all subdivisions received this Newsletter.

Chief of Police Report by Chief Craig was briefly read, highlighting the success of the Shop with a Hero program and the donation from the Shootout Boat races of \$5,860. The 2008 Mag Mini Truck has been listed on govdeals.com with the auction ending 12/20/2023.

#### Committee Reports

Finance: Motion to pay list of Bills given by Steve Barthol, seconded by Steve Carter, all in favor. Approved.

Approval for Phase III Sewer Project Pay Application4, Brulez Trenching LLC, Shoreline Surveying & Engineering. Motion to approve given by Steve Barthol, seconded by Steve Carter, all in favor. Approved.

Approval for Tankspek invoice, Water Tower I leak repair. Motion given by Steve Barthol, seconded by Steve Carter, all in favor. Approved.

Motion for Closed Session given by Steve Barthol, seconded by Michael George, roll call vote.

Steve Barthol aye, Greg Gordon aye, Susan Schneider aye, Michael George aye, and Steve Carter aye. Approved.

Closed Session.

Return to regular Session motion given by Steve Barthol, seconded by Michael George, all in favor. Approved.

Adjournment motion given by Steve Carter, seconded by Steve Barthol, all in favor. Approved.  
Adjourned at 6:55p.m.

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Chairman of Board of Trustees

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City Clerk

**Resolution No. 2024-01**

**A RESOLUTION AUTHORIZING THE SELECTION OF AN ENGINEERING FIRM TO ASSIST WITH THE VILLAGE OF SUNRISE BEACH PHASE IV WATER AND SEWER PROJECT**

**WHEREAS**, the Village of Sunrise Beach (“Village”) is planning to make application to the Missouri State Revolving Fund (“SRF”) program as administered by the Missouri Department of Natural Resources, seeking financing for the contemplated Phase IV Water and Sewer improvement project (“Project”); and

**WHEREAS**, the Village has issued a Request for Qualifications for the Project, requesting interested professional services firms to submit qualifications relevant to the Project, and the Village has, upon careful review and consideration of the qualifications submitted, determined the firm to be most qualified to provide certain professional services as may hereafter be required for the Project;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of the Village of Sunrise Beach, as follows:

**SECTION ONE.** The engineering firm \_\_\_\_\_ is hereby selected as the firm to perform professional services necessary to assist the Village in the planning of the Phase IV Water and Sewer improvement project. Such services may include, though not necessarily be limited to, the following:

- Preparation of engineering evaluations and reports necessary for the Village to make application to the Missouri SRF program;
- Provision of certain professional services necessary to assist the City in filing the SRF application by the March 1, 2024 deadline.

**SECTION TWO.** The engineering firm \_\_\_\_\_ is hereby authorized to perform the services as specified at a maximum (not-to-exceed) fee of \_\_\_\_\_. This fee shall not be exceeded without further written authorization of the Board of Trustees.

**BE IT FURTHER RESOLVED** that the City Clerk and all other staff members are hereby authorized to take such other action as may be necessary to carry out the purposes of this Resolution.

Passed this 8<sup>th</sup> day of January, 2024.

\_\_\_\_\_  
**Susan Schneider, Chairman**

**Attest**

\_\_\_\_\_  
**City Clerk**



Village of Sunrise Beach, MO PO Box 348 • Sunrise Beach, Missouri 65079 • PH (573)374-8782 •  
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**November 16, 2023**

**REQUEST FOR QUALIFICATIONS  
PROFESSIONAL ENGINEERING SERVICES  
“PHASE IV” WATER AND WASTEWATER SYSTEM IMPROVEMENTS  
VILLAGE OF SUNRISE BEACH, MISSOURI**

The Village of Sunrise Beach, Missouri, requests qualifications from qualified firms interested in providing professional services necessary to assist in the Village’s contemplated expansion and improvement of its water and wastewater system, known as “Phase IV.” The Phase IV project is expected to include, though not necessarily be limited to, the following:

1. Decommissioning of existing Wastewater Treatment Plant 1 (South Plant)
2. Expansion and improvement of existing Wastewater Treatment Plant 2 (North Plant) to accept and treat all Village wastewater flows
3. Expansion and improvement of the water and wastewater system to serve new customers at various locations within the Village corporate boundaries

The Village anticipates applying for funding through the Missouri State Revolving Fund (SRF) program, as well as other funding opportunities as may become available. The selected firm will be responsible for completing preliminary engineering reports, facility plans and other reports necessary to assist the Village in making application for SRF and other programs as may be determined. In the event the project moves into design and construction, the selected firm may be engaged for engineering design and construction inspection services, right-of-way and easement acquisition services, and other professional services as may be determined.

The Village will evaluate qualifications based upon the criteria as provided for by Missouri law, as follows:

1. The specialized experience and technical competence of the firm with respect to the type of services required;
2. The capacity and capability of the firm to perform the work in question including specialized services, within the time limitations fixed for the completion of the project;
3. The past record of performance of the firm with respect to such factors as control of costs, quality of work, and ability to meet schedules; and
4. The firm’s proximity to and familiarity with the area in which the project is located.

The firm will be selected based on the above qualifications. The relative importance of these criteria will be (A) 25%; (B) 25%; (C) 25%; and (D) 25%. The ability to meet schedules, including the Missouri 2024 SRF application deadline, will be of special importance.

Interested firms should submit the requested qualifications to the Office of City Clerk, Village of Sunrise Beach, 16537 N. Highway 5, Sunrise Beach, Missouri, 65079 no later than 5 p.m. Dec. 29, 2023. Ten (10) hard copies must be submitted. Disadvantaged Business Enterprise (DBE) firms are encouraged to submit qualifications.

**Please note: If sending by United States mail, please address to PO Box 348, Sunrise Beach, MO 65079.** In addition to the hard copies, an electronic copy (pdf) should be submitted to Steve Roth, City Manager, by email to [steve.roth@sunrisebeachmo.gov](mailto:steve.roth@sunrisebeachmo.gov).

The Village expects to make a selection at its January 8, 2024 meeting. The Village may request interviews with a selected “short list” of firms during the first week of January, 2024, and / or may request interviews at another date and time. The Village reserves the right to waive any informalities or technicalities, and to negotiate directly with any respondent.

### **Background**

The “Phase IV” project is envisioned to be the latest phase of the Village’s ongoing construction and improvement of its Water and Wastewater systems. The initial phases were completed in the 2009-11 timeframe, with subsequent phases further expanding and improving the system since that time. The Village will serve approximately 450 water and sewer customers when the Phase III project (currently under construction) is completed in early 2024. Village voters previously authorized up to \$8 million in bond issues to fund the system, which has been used (in part) to finance past phases, and which is expected to be available to finance (in part) the contemplated Phase IV.

For more information, please contact Steve Roth, City Manager, at 573-374-8782, or by email to [steve.roth@sunrisebeachmo.gov](mailto:steve.roth@sunrisebeachmo.gov).

*Thank you for your interest in our project.*



**steve.roth@sunrisebeachmo.gov**

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**From:** sgatoff@gmail.com  
**Sent:** Wednesday, January 3, 2024 5:28 PM  
**To:** steve.roth@sunrisebeachmo.gov  
**Subject:** RE: SUMMER POINT HOA MEETING DECEMBER 18TH 8:00PM

We had our HOA meeting last evening, December 18<sup>th</sup>, to discuss and reach a decision on whether or not to proceed with city provided sewer and water services and every person on the call is in favor of proceeding with the city sewer and water with the understanding that the city would install meters at each individual home and bill each home independently. We have 12 homeowners in our HOA and ten of them were on our call and all were in agreement to move forward with the city on these services.

I have received a bid from a local contractor for decommissioning our sewer treatment plant and all those on the call felt that the bid was reasonable and agreed to proceed with this contractor.

As you shared, your next meeting is January 8<sup>th</sup>, if there is anything else you will need from us prior to your meeting or if there is a need to meet after the meeting please let me know, we all appreciate your help on this!

Steven Gatoff

**Resolution No. 2023-09**

**A RESOLUTION AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO ENTER INTO AN AGREEMENT WITH SUMMER POINT HOMEOWNER’S ASSOCIATION FOR PROVISION OF WATER AND SANITARY SEWER SERVICES**

**WHEREAS**, the Village of Sunrise Beach (“Village”) has received a request from Summer Point Homeowner’s Association relating to provision of water and sanitary sewer utility services properties within the Summer Point HOA;

**WHEREAS**, the Village is agreeable to such request, subject to certain terms and conditions as contained in the attached Agreement;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of the Village of Sunrise Beach, as follows:

1. The Chairman of the Board of Trustees is hereby authorized to execute an agreement with Summer Point Homeowner’s Association, substantially in the form of the attached Exhibit A, which specifies terms and conditions for the Village provision of water and sanitary sewer services to Summer Point HOA, located at Summer Point Lane in the Village of Sunrise Beach.
2. This approval is conditioned upon the City Attorney reviewing and approving the final agreement as to form.

**BE IT FURTHER RESOLVED** that the City Clerk and all other staff members are hereby authorized to take such other action as may be necessary to carry out the purposes of this Resolution.

Passed this 11<sup>th</sup> Day of December, 2023

\_\_\_\_\_  
**Susan Schneider, Chairman**

**Attest**

\_\_\_\_\_  
**City Clerk**

## **AGREEMENT**

This agreement entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by and between the Village of Sunrise Beach, a municipal corporation; and Summer Point Homeowners Association, a Missouri not-for-profit corporation.

### **RECITALS**

WHEREAS, the Village of Sunrise Beach (“Village”) operates a public drinking water and wastewater collection and treatment system, providing water and sanitary sewer services to customers within its corporate boundaries; and

WHEREAS, Summer Point Homeowners Association (“Summer Point”) is located on Summer Point Lane in the Village of Sunrise Beach, and has petitioned the Village for extension of water and sanitary sewer service to the HOA (“the Project”); and

WHEREAS, the Village has funding that may be available for the Project through a program funded in part by a grant through the Missouri Department of Natural Resources (MDNR); and

WHEREAS, the Village and Summer Point desire to enter into an agreement specifying terms and conditions for the Project, contingent upon funding approval through MDNR;

NOW, THEREFORE, BE IT AGREED, as follows:

1. **PROJECT FUNDING, CONTINGENCY.** The Village and Summer Point agree and understand that funding for the Project shall be provided, in part, through funding from the MDNR State Revolving Fund Grant and Direct Loan program, and that the Project as hereinafter provided is contingent upon the Village receiving the necessary approvals from MDNR. In the event that the Project is not approved for funding by MDNR, the Village shall have no further obligation to proceed with the Project.
2. **SANITARY SEWER EXTENSION.** The Village agrees to extend Sanitary Sewer service to Summer Point, said service to connect to the Summer Point system at a point near the existing Summer Point treatment plant, as shown on the attached Exhibit A. The Sanitary Sewer connection shall consist of a tap of the existing Summer Point sewer main.
3. **GRINDER PUMP IMPROVEMENTS.** The Village agrees to provide for the replacement of sewage grinder pumps at four individual locations serving Summer Point residences. Grinder pumps shall be in conformance with City specifications and shall be owned and maintained by the City upon completion of the improvements. The Village shall also accept ownership and maintenance of three other existing grinder pumps which serve Summer Point residences.
  - a. **EASEMENT REQUIREMENT.** Village improvement and acceptance of the sewage grinder pumps and facilities is strictly conditioned upon the Village receiving the

easements necessary from private property owners to access and maintain the facilities. Such easements shall be provided at no cost to the Village. The Village shall accept all costs of preparing and recording necessary easements. In the event that easements are not provided, the Village accepts no responsibility for improving or maintaining those sewage grinder pumps and facilities where easements are not provided.

4. **WATER SERVICE EXTENSION.** The Village agrees to extend Public Drinking Water service to Summer Point, said service to connect to the Summer Point system at a point near the existing Summer Point water distribution system, as shown on the attached Exhibit A. The water service connection shall consist of a tap of the existing water distribution main, and installation of one fire hydrant at a location to be determined by mutual agreement between Village and Summer Point. The Village further agrees to install water meters to service each individual residential unit at Summer Point, and to issue monthly billings to individual customers as further provided in Paragraph 11.
5. **EASEMENT REQUIREMENT, WATER AND SANITARY SEWER EXTENSIONS.** The Village extension of water and sanitary sewer services as provided in Paragraphs 2, 3 and 4 will require easements from Summer Point at and near the point of service connections. Summer Point shall provide such easements at no cost to the Village. The Village shall accept all costs of preparing and recording the necessary easements.
6. **VILLAGE RESPONSIBILITY.** The Village shall be responsible for all costs of extension of services as provided for in Paragraphs 2, 3 and 4 and shall own, operate and maintain the facilities upon completion, subject to the easement requirements in Section 3.A and Section 5. The Village ownership and maintenance of the water system shall include that part of the system up to and including the individual water meter serving each residence, but shall not include the individual water system and service behind the water meter. Village shall provide services in a timely fashion and without unnecessary delays, but in no event later than June 30, 2024.
7. **SUMMER POINT RESPONSIBILITY.** Summer Point agrees and understands that responsibility for the existing Summer Point wastewater treatment plant and drinking water system behind the individual water meters shall remain the sole responsibility of Summer Point and / or of its property owners, and that the Village accepts no ownership or maintenance responsibility of the treatment plant or those water service lines and mains which service individual residential units. The parties agree and acknowledge that the Summer Point responsibility includes, though not necessarily is limited to, the following:
  - a. Wastewater treatment plant
  - b. Drinking water well and pumps

- c. Drinking water distribution system (behind the individual water meters)
  - d. Drinking water connections to residential units, including individual building service lines.
- 8. SERVICE TO 349 CAMDEN PASS. Village and Summer Point agree and understand that the Summer Point system includes sanitary sewer service to the 349 Camden Pass property, Camden County Parcel No. 002+02-7.0-36.0-000.0-011-013.000, which is not part of Summer Point HOA. Village and Summer Point agree that the 349 Camden Pass property shall be considered part of the Summer Point system for purposes of this agreement and shall receive sanitary sewer services as provided for in this agreement.
- 9. DECOMMISSIONING OF EXISTING SUMMER POINT FACILITIES. Summer Point may, at its sole option, decommission the existing wastewater treatment plant, at its sole cost and expense. Summer Point may, at its sole option, take the existing water well, pumps and appurtenances out of service, at its sole cost and expense. Summer Point may also, at its sole cost and expense, maintain the existing water well for purposes of irrigation, fire hydrants or other non-potable water purposes. In the event the treatment plant is decommissioned, the Village and Summer Point may enter into a separate written agreement for Village acceptance of remaining sewage at the plant.
- 10. CROSS-CONNECTION PROHIBITED. In the event that Summer Point opts to maintain the existing water well for purposes of irrigation, fire hydrants or other non-potable uses, Summer Point agrees and understands that cross connection of the Summer Point water system with the Village water system is a violation of Village ordinance and is strictly prohibited. The Village reserves the right to take whatever actions may be necessary to assure compliance with this provision.
- 11. CUSTOMER RATES AND CHARGES. It is the intent of this agreement that the water and sanitary sewer user charges assessed to Summer Point and its individual property owners shall be the same as charged to other residential customers of the Village. Once the Village water and sanitary sewer service connections are established to each residence, each individual property owner shall be billed for water and sanitary sewer service in the same fashion as all other Village water and sanitary sewer users, and each individual service and customer account shall be subject to the service rules and regulations that govern the Village system as a whole.
  - a. ELECTRIC SERVICE CREDIT. The Village will issue a monthly credit equal to four dollars (\$4.00) for each residence which pays an electric bill that includes a shared grinder pump service. The Village and Summer Point agree there are seven (7) such residences which currently pay such electric bill. The credit will appear on the regular monthly billing.

12. NO ADDITIONAL CONNECTION. The Village and Summer Point agree and understand that this agreement is limited to provision of water and wastewater services to Summer Point subdivision only (13 residential units), and Summer Point shall permit no additional connections to the Summer Point system, without the written consent of the Village. Notwithstanding the above, the Village may, at its sole cost and expense, and in its sole discretion, extend water and sanitary sewer services to other parties or locations that are outside the scope of this agreement.

**13. ADDITIONAL TERMS AND CONDITIONS PER THE CITY ATTORNEY**

## CITY OF SUNRISE BEACH A/P Aging Summary

As of January 4, 2024

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
AT & T	106.20	0.00	0.00	0.00	0.00	106.20
CG'S MINI MART	0.00	0.00	0.00	0.00	-937.14	-937.14
CO-MO CONNECT	0.00	0.00	-38.22	0.00	0.00	-38.22
CO-MO ELECTRIC	0.00	48.02	0.00	0.00	0.00	48.02
COLONIAL LIFE	212.66	0.00	0.00	0.00	0.00	212.66
FDAssociates	103.68	187.08	0.00	0.00	0.00	290.76
FP Mailing Solutions	0.00	93.99	0.00	0.00	0.00	93.99
Full line Specialty Advertising	0.00	187.08	0.00	0.00	0.00	187.08
GALL'S, INC	247.08	238.43	0.00	0.00	0.00	485.51
GERALD JASPER	0.00	100.00	0.00	0.00	0.00	100.00
International E-Z UP	0.00	769.63	0.00	0.00	0.00	769.63
LIBERTY NATIONAL	168.01	0.00	0.00	0.00	0.00	168.01
LOREDC	0.00	290.00	0.00	0.00	0.00	290.00
Missour Municipal League	0.00	481.03	0.00	0.00	0.00	481.03
MISSOURI CITY CLERKS AND FINANCE OFFICE...	330.00	0.00	0.00	0.00	0.00	330.00
MISSOURI RURAL SERVICES CORP.	0.00	150.00	0.00	0.00	0.00	150.00
OFFICE BUSINESS EQUIPMENT	0.00	447.00	0.00	0.00	0.00	447.00
PORTER'S OF LAURIE	0.00	126.93	0.00	0.00	0.00	126.93
Pro-Vision	0.00	720.00	0.00	0.00	0.00	720.00
REPUBLIC SERVICES #435	68.76	0.00	0.00	0.00	0.00	68.76
RUSTY EHLERS	0.00	50.00	0.00	0.00	0.00	50.00
SUMMIT NATURAL GAS	204.57	0.00	0.00	0.00	0.00	204.57
Tooth & Nail Armory Gunsmithing	30.00	0.00	0.00	0.00	0.00	30.00
TURN-KEY MOBILE	0.00	3,000.00	0.00	0.00	0.00	3,000.00
UNITED HEALTHCARE	0.00	6,826.45	0.00	0.00	0.00	6,826.45
US BANK	361.85	0.00	0.00	0.00	0.00	361.85
VERIZON	87.25	0.00	0.00	0.00	0.00	87.25
<b>TOTAL</b>	<b>1,920.06</b>	<b>13,715.64</b>	<b>-38.22</b>	<b>0.00</b>	<b>-937.14</b>	<b>14,660.34</b>

15,635.70  
 + 817.23  
 -----  
 \$ 16,452.93  
 CNA SURETY

## SUNRISE BEACH - WATER/SEWER FUND

## A/P Aging Summary

As of January 4, 2024

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
CITY OF SUNRISE BEACH	2,640.03	6,209.96	0.00	0.00	0.00	8,849.99
CLARK TIRE COMPANY	17.90	0.00	0.00	0.00	0.00	17.90
CO-MO ELECTRIC	2,580.92	0.00	0.00	0.00	0.00	2,580.92
LOE	5,458.94	0.00	0.00	0.00	0.00	5,458.94
MISSOURI DEPARTMENT OF NATURAL RESOURCES	0.00	5,645.00	0.00	0.00	0.00	5,645.00
O'REILLY AUTO PARTS	0.00	26.47	0.00	0.00	0.00	26.47
OFFICE BUSINESS EQUIPMENT	0.00	169.50	0.00	0.00	0.00	169.50
PORTERS BUILDING CENTERS	0.00	61.96	0.00	0.00	0.00	61.96
RVS SOFTWARE	197.28	0.00	0.00	0.00	0.00	197.28
SMITH PAPER & JANITOR SUPPLY CO INC	524.96	0.00	0.00	0.00	0.00	524.96
SUNRISE BEACH FIRE PROTECTION DISTRICT	441.80	0.00	0.00	0.00	0.00	441.80
SUNRISE TRUE VALUE	48.57	0.00	0.00	0.00	0.00	48.57
Verizon	155.01	0.00	0.00	0.00	0.00	155.01
<b>TOTAL</b>	<b>12,065.41</b>	<b>12,112.89</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>24,178.30</b>



# CITY OF SUNRISE BEACH Check Detail

December 12, 2023 through January 4, 2024

Type	Num	Date	Name	Item	Account	Paid Amount
Check		12/18/2023	Amazon		SUNRISE BEACH C... 20-150 · SBPD OFF...	-119.97
TOTAL						-119.97
Check	ACH	12/12/2023			SUNRISE BEACH C... 10-270 · MISC. - CITY	-6.49
TOTAL						-6.49
Check	ACH	12/12/2023			SUNRISE BEACH C... 10-290 · OFFICE S...	-132.00
TOTAL						-132.00
Check	ACH	12/13/2023			SUNRISE BEACH C... 20-140 · SBPD MISC	-36.72
TOTAL						-36.72
Check	ACH	12/15/2023	CAMDEN COUNTY ...		SUNRISE BEACH C... 60-020 · WASTEWS...	-39.00
TOTAL						-39.00
Check	ACH	12/15/2023	Kwik Kar		SUNRISE BEACH C... 10-270 · MISC. - CITY	-175.00
TOTAL						-175.00
Check	ACH	12/29/2023	Ramada by Wyndh...		SUNRISE BEACH C... 20-240 · SBPD SEM...	-67.26
TOTAL						-67.26
Check	ACH	12/29/2023	Busted Knuckles A...		SUNRISE BEACH C... 20-130 · SBPD AUT...	-46.56
TOTAL						-46.56
Check	ACH	01/03/2024	Amazon		SUNRISE BEACH C... 20-150 · SBPD OFF...	-30.97
TOTAL						-30.97
Check	ACH	01/03/2024	HOLIDAY INN SEL...		SUNRISE BEACH C... 10-360 · CITY SEM....	-602.60
TOTAL						-602.60

*Handwritten:*  
= 1,256.57  
Total Dbt Crd.  
Purchases.

Check#	Date	Business	Amount
21538	12/20/2023	Tavern Smokehouse	173.91
21539	12/20/2023	Charleen Hays	51.91
21540	12/20/2023	MoPerm	799.5
5078	12/20/2023	MoPerm Wtr/Swr	799.5
21555	12/28/2023	Greg Gordon	450
21556	12/28/2023	Michael George	200
21558	12/28/2023	Steve Barthol	550
21559	12/28/2023	SteveCarter	350
21560	12/28/2023	Susan Schneider	550
21561	1/3/2024	Dollar General	29.76
			3954.58



Village of Sunrise Beach, MO PO Box 348 • Sunrise Beach, Missouri 65079 • PH (573)374-8782 •  
[www.sunrisebeachmo.gov](http://www.sunrisebeachmo.gov)

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**January 4, 2024**

**TO: Chairman Schneider and the Board of Trustees**  
**RE: City Manager report, January 8, 2024**

Hello everyone,

Happy New Year everyone!

Please note the following with respect to the January 8 meeting:

1. Resolution 2024-01, Resolution to select an engineering firm for Phase IV Water - Sewer project. This Resolution formally selects an engineering firm for the Phase IV project, which is due to the state on March 1. We issued an RFQ in late November (copy attached) and received responses from three firms: Alpha Engineering (formerly Shoreline); Archer-Elgin; and Cochran. All three firms are well qualified and after discussion with Chair Schneider it was determined to interview the two top-ranked firms, Alpha and Archer-Elgin. These interviews are scheduled for the afternoon of January 8. We are conducting these interviews in a committee setting, with the committee tasked with making a recommendation to the full Board. We will request the recommended firm also attend the Board meeting to address any questions the Board may have. The Phase IV project is currently envisioned to include the decommissioning of the south Wastewater Treatment Plant (near Captain Ron's) and expansion of the north plant to accommodate all City flows. We would also hope to add further water and sewer extensions to the project. I can address further questions at the meeting if desired.
2. Resolution 2023-09 Summer Point water and sewer agreement. This is an agenda item to consider a "counter-proposal" from Summer Point HOA relating to the agreement approved at the December 11 meeting. Summer Point is requesting the City install individual meters at each home, and then bill the homeowners individually. The agreement approved at the December 11 meeting did not include these individual meters, and instead would place one "master meter" at the existing well house. Billing would be based on monthly readings at this meter and sent to the HOA as a whole. The HOA instead is asking that we install individual meters at each residence, and then bill each residence directly. A copy of an email from the HOA Treasurer, Steven Gatoff, requesting this is included in the Board packet.

We did not feel this request was unreasonable, though it does add approximately \$25,000 in costs to the City. As the Board is aware, with grant-funded projects, water and sewer service is delivered to individual customers at no charge to them. In this instance, the sewer service would be covered through the existing Phase III contract with Brulez Trenching (contingent upon Missouri Department of Natural Resources approval), but water would be at 100 percent City expense. Capital Improvements Sales Tax would be the source of funding for the water work.

With respect to placement of the individual water meters, initially we considered the installation

of meters inside the homes, but upon further review we do not recommend this option and instead would recommend installation of meter pits, similar as are used at almost all other locations in the City. The outside meter pits provide easy City access to the meter, and we would also be able to replace the system's existing plastic gate valves with this option. The outside water meters would be able to be shut off in event of non-payment, unlike the inside meters. Inside meters of course also run the risk of freezing if a home is not heated or winterized, with potentially disastrous consequences.

The agreement that was presented at the December 11 Board meeting then has been revised to reflect City installation of the individual water meters. The Board could accept this revised agreement, reject it, or modify it in some fashion. City staff does have some mixed feelings about the new proposal, but we do feel it is workable. I can address further questions on this item at the meeting. Representatives from Alpha Engineering (formerly Shoreline) will also be in attendance.

3. The following are information items only, to update the Board on various activities:
  - New office hire. We welcome Dahlia Shaumburg to the team; she started in the deputy city clerk role in mid-December. Our thanks again to Charleen Hays, who filled a critical role after the departure of City staff last summer. We hope to see Charleen in the office periodically to help out as needed.
  - CoMo Connect agreement. A copy of the Board approved agreement was forwarded to CoMo representatives following the December 11 meeting. It's my understanding that the agreement was forwarded to the CoMo Board in late December, but as of this writing a final decision had not been made. I have requested CoMo inform the City of its plans no later than Jan. 8.
  - FY 23 Financial Statements. The FY 23 audit report should be ready to present to the Board at the Jan. 8 meeting. The report was being finalized this week, with hard copies hopefully complete by Jan. 8. We will forward to the Board as soon as received.
  - Budget. The FY 24 budget preparation is well underway, and I plan to present a draft at the February 12 meeting. Meanwhile we are awaiting the December sales tax payment (due Jan. 8), and I will forward an updated sales tax report at the meeting. The budget has many moving parts, with our debt obligations being the primary focus at this time. Total debt payments are expected to be approximately \$397K in the new budget year, given the Series 2023 bond issue approved in September 2023, and the Small Borrower Loan from late 2022. Most of this debt (\$304K) is on the Water-Sewer system, which is retired through Water-Sewer and Capital Improvement funds. The remainder is primarily for road improvements (\$89K) which is retired with Transportation funding, with the final \$5K being the City Hall debt payment. Managing this debt through existing revenue streams is doable, though it does impact our ability to fund new capital projects and capital outlay going forward.
  - We are working on various upgrades to the City Hall office, to potentially include the Police Department offices as well. These include new copying / printing / scanning capabilities, and potentially an upgraded phone system. Depending on cost we may request Board approval of some items as early as next month, or potentially wait for the new budget year (April 1).
  - 2024 road project. We have completed our internal inventory of Village streets and the Boards, and are working with Cochran on the larger plan, authorized by Board in November.

We expect to have a draft report ready for presentation at the Feb. 12 meeting. We will use the plan to determine the 2024 improvement project(s), which we would hope to put out for bid in early spring, with construction over summer, 2024. The preliminary project budget is \$400,000, which includes \$111,042 in existing ARPA funding. More information on these topics will be presented to the Board at upcoming meetings.

- Planning and Zoning. We have scheduled a Planning and Zoning Commission meeting for February 5 at 6 p.m. at City Hall. We have not had a P-Z meeting since I was hired and we would like to get started on certain updates / amendments in the new year. I am working on an updated Zoning Map and would hope to have that ready to present at this meeting. Ideally we could get started soon on a Comprehensive Plan update; I will also outline this process at the meeting. This meeting of course is open to the public so please feel free to attend if interested.
- Missouri Rural Services award. We received an award from Missouri Rural Services, our Worker's Compensation insurance provider, for having excellent loss experience for the period from 2019-2022. We only had one claim during this period, which was relatively minor. I have emphasized safe work practices to employees and we plan to develop a defined safety and loss control program over the coming year.
- Congratulations to Andy Bayerl, who recently received his "D" and "DS I" Drinking Water certifications from the Missouri Department of Natural Resources. Andy attended 80 hours of MDNR training and passed two tests in order to receive his certifications.

If you have any questions or want to discuss any of these items further, please don't hesitate to reach out to me. 573-374-8782 (office) or [steve.roth@sunrisebeachmo.gov](mailto:steve.roth@sunrisebeachmo.gov).

Thank you,



Steve Roth  
City Manager



Sunrise Beach Police Dept.  
32 Sunset Hills CT

January 2, 2024

In the month of December the Sunrise Beach Police Department had one hundred and ten calls for service, six hundred and forty five self initiated activities, issued forty four citations, seventy three warnings and one arrest.

The 2008 Mag Mini Truck sold on govdeals.com for \$4,500 and has been picked up by the new owner from Tennessee.

With 2024 beginning, I am looking forward to continue to move the police department forward and continue to build strong relationships with our tourists, citizens and business owners. Some of my goals for 2024 include replacing our 13 year old Tahoe, continue to update necessary equipment, implement fixed license plate readers to reduce property crimes as well as apprehend dangerous wanted subjects and combat human trafficking, hire additional officers to better serve our citizens and reduce the ever rising number of traffic crashes.

As I look forward into 2024 my biggest concerns are mostly traffic related. MoDot has estimated that our daily average traffic for 2023 was approximately ten to twelve thousand vehicles a day. MoDot expects traffic to increase by one to two thousand vehicles a day, making the estimate for 2024 twelve to fourteen thousand a day. However both MoDot and myself believe that number may be a low estimate with the Community Bridge transitioning ownership to MoDot and the toll being eliminated. Another very large impact that we face is the opening of one or two casinos in Lake Ozark. If/when these casinos open traffic will greatly increase with patrons from the west side of the state likely travelling through Sunrise Beach to visit the casinos. The elimination of tolls could also greatly increase our residential impact as the toll would no longer be a factor for homeowners that work on the other side of the lake. Lastly the continued annexations and commercial growth puts a larger strain on our department of three. MoDot has seen the need for a turn lane on the south portion of the city and has placed it on the unfunded list should funding come available.

I am looking forward to work with you in 2024 to make our city safer.

A handwritten signature in black ink, appearing to be "SC" followed by a stylized flourish.

Scott Craig, Chief of Police



## Missouri Rural Services Corp.

1913 Southridge Drive, P.O. Box 104268 Jefferson City, MO 65110-4268 Telephone (800) 726-9304  
FAX (573) 634-4789

December 6, 2023

Mr. Steve Roth  
P.O. Box 348  
Sunrise Beach, Missouri 65079

RE: Village of Sunrise Beach

Dear Steve,

Congratulations to Village of Sunrise Beach for receiving a Hall of Fame Safety Award from Missouri Rural Services Workers' Compensation Insurance Trust. There are several different categories for safety awards, each dependent on premium level, timeframe, and loss ratio. You are receiving this certificate for having a loss ration of less than 35% for the period 2019 – 2022. Again, congratulations!

Thank you for being such a great member and thank you for allowing Missouri Rural Services to be your agent.

Sincerely yours,

Susan M. Woods  
Vice-President

smw

**MISSOURI RURAL SERVICES  
WORKERS' COMPENSATION INSURANCE TRUST**

*Safety Award*

*Village of Sunrise Beach*

In recognition of your achievement in workplace safety...

*Less Than 35% Loss Ratio*

2019/2020 - 2021/2022

With Sincere Congratulations, MRSWCIT Board of Trustees



January 2, 2023

Attn: Trustees of the Village of Sunrise Beach

Subject: Monthly Progress report for Pay App No. 5

Dear Trustees,

Today is day 154 of the 240 days of the Sewer Improvement project.

**Progress of Contract 1:** Brulez Trenching, LLC has both crews working along Beachwood road on sewer connections. They are installing the grinder tanks and running the 4" service line up to the connection point. They are doing this as the lift stations are not on site yet. The two small stations will be here the second week of January and the two big stations will be shipping at the beginning of February. The contractor will continue the installation of the simplex station without tying in the connection until the lift stations are on site. We are connecting some homes where they are not using the facilities until March. COMO has the cost estimate for the lift station power transformers. We are waiting on COMO's board approval of the connection agreement so they can start installing the needed transformers. The sub-contractor Drill Tech is working along the highway 5 corridor completing the last of the force main bore at the intersection of Beachwood and Hwy 5. Brenan and Tony are reviewing each grinder location and contacting the customers to make sure everything will work as planned. Some adjustments have been made with locations of the placements of the grinders as additional gravity lines cannot be more precisely established without excavation at the time of construction.

**Sewer connection requests.** We've had several sewer connection requests recently which, some are outside the scope of the Phase III project. The customers who have reached out do not currently have water service. We are seeking Board discussion on this topic and direction on how to proceed. The customers are listed below.

- Summer Point Townhomes, Steve Roth is close to securing the connection agreement
- COMO connections along Hwy 5.
- 4 Residential connections within the Phase III scope area.

**Phase 2 Sewer Report Issues,**

- No issues to report, all locations working perfectly.

Respectfully yours,

**Jared Wheaton, PE**  
Principal

**MISSOURI DEPARTMENT OF NATURAL RESOURCES, FINANCIAL ASSISTANCE CENTER  
DRINKING WATER REIMBURSEMENT FORM  
SRF GRANT AND DIRECT LOAN**

1. TYPE OF REQUEST: <input checked="" type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		3. PAYMENT REQUEST NUMBER: <u>  5  </u> PAGE 1 OF <u>  1  </u>	
2. PROJECT NUMBER: <b>c295877-01</b>		4. PERIOD COVERED BY THIS REPORT: from: <u>  11/2923  </u> to: <u>  1/2/23  </u>	
5. RECIPIENT ORGANIZATION: <b>Village of Sunrise Beach 16363 MO-5 SUNRISE BEACH, MO 65079</b>		6. LOAN TRUSTEE: <b>UMB BANK, NA IN TRUST FOR CAMDEN COUNTY PWSD NO 1 2 S. BROADWAY, SUITE 600 ST. LOUIS, MO 63102</b> <b>c295877-01</b>	
7. ELIGIBLE PROJECT COSTS INCURRED (EXCLUDING RETAINAGE) Recipient Project Name and Number Show construction, engineering, administrative costs, etc.		Current Period	Cumulative
A. Engineer - Shoreline Surveying & Engineering		\$ 21,698.00	\$ 729,091.80
B. Contractor -Brulez Trenching LLC		\$ 206,378.66	\$ 1,273,126.74
C. Attorney - McCaffree ( No Change)		\$ -	\$ 68,025.00
D.			
E.			
F.			
G.			
H.			
I.			
J.			
K.			
L.			
<b>Z. Total from continuation sheet (lines 7.M. - 7.Y.)</b>			
<b>AA. Eligible costs incurred to date</b>		\$ 228,076.66	\$ 2,070,243.54
<b>FOR OFFICE USE ONLY</b>	BB. TOTAL APPROVED ELIGIBLE COSTS TO DATE:		BB.
	CC. LESS AMOUNT PREVIOUSLY APPROVED FROM SRF GRANT		CC.
	DD. LESS AMOUNT PREVIOUSLY APPROVED FROM SRF LOAN		DD.
	EE. AMOUNT PAYABLE TO RECIPIENT FROM SRF GRANT		EE.
	FF. AMOUNT PAYABLE TO RECIPIENT FROM SRF LOAN		FF.
<b>8. CERTIFICATION:</b> By signing this reimbursement form, I certify that to the best of my knowledge and belief:  1) Billed costs or disbursements are in accordance with the terms of the project;  2) Payment due represents the amount due which has not been previously requested;  3) An inspection has been performed;  4) All work is in accordance with the terms of the funding agreements; and  5) The payrolls for this reimbursement request contains the information required to be provided under 29 CFR 5.5(a)(3)(ii) the appropriate information is being maintained under 29 CFR 5.5(a)(3)(i) and that such information is correct and complete; and the project is in compliance with the requirements of 29 CFR 5.5(a)(1) based upon the most recent payrolls copies.	<b>RECIPIENT:</b>	Signature of authorized certifying official:	
		Date signed:	
		Typed or printed name and title:	
	<b>DNR REVIEWER: Office Use Only</b>	Signature of review official:	
		Date signed:	
		Typed or printed name and title:	

### 10163-19, Village of Sunrise Beach, Phase III, Item No. 13 Ineligible Costs

Item No. 13	Running Total Completed To date from Pay App	Sub-tract Previous Month	Minus Retainage amount to Be Paid	PAID	Date
Pay App No. 1	\$ 14,580.00	\$ -	\$ 13,851.00		
Pay App No. 2	\$ 24,080.00	\$ 9,500.00	\$ 9,025.00		
Pay App No. 3	\$ 25,180.00	\$ 1,100.00	\$ 1,045.00		
Pay App No. 4	\$ 43,280.00	\$ 18,100.00	\$ 17,195.00		
Pay App No. 5	\$ 73,960.00	\$ 30,680.00	\$ 29,146.00		
Pay App No. 6		\$ (73,960.00)			
Pay App No. 7		\$ -			
Pay App No. 8		\$ -			
Pay App No. 9		\$ -			

**Note: 5% Retainage is being held until end of project.**



**Contractor's Application for Payment No.**

5

Application Period: Nov 29, 2023 to Dec 29, 2023		Application Date: 12/29/2023
To (Owner): Village of Sunrise Beach, MO	From (Contractor): Brulez Trenching L.L.C.	Via (Engineer): Shoreline Surveying & Engineering, LLC
Project: Village of Sunrise Beach, MO, Phase III Swer System	Contract: Contract 1. Sewer System Improvments	
Owner's Contract No.: C295877-01	Contractor's Project No.: No. 1	Engineer's Project No.: Job NO. 10163-19


**Application For Payment  
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
1		
TOTALS	\$ -	\$ -
NET CHANGE BY CHANGE ORDERS		


1. ORIGINAL CONTRACT PRICE.....	\$	\$2,793,018.75
2. Net change by Change Orders.....	\$	
3. Current Contract Price (Line 1 ± 2).....	\$	\$2,793,018.75
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$	\$1,413,809.20
5. RETAINAGE:		
a. 5% X \$1,269,146.20 Work Completed.....	\$	\$63,457.31
b. 5% X \$144,663.00 Stored Material.....	\$	\$7,233.15
c. Total Retainage (Line 5a + Line 5b).....	\$	\$70,690.46
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	\$1,343,118.74
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$1,107,594.08
8. AMOUNT DUE THIS APPLICATION.....	\$	\$235,524.66
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$	\$1,449,900.01

**Contractor's Certification**

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 1/2/24

Payment of: \$ 235,524.66  
(Line 8 or other - attach explanation of the other amount)

is recommended by:  1/3/24  
(Engineer) (Date)

Payment of: \$ 235,524.66  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
(Owner) (Date)

Approved by: \_\_\_\_\_  
Funding Agency (if applicable) (Date)

# Progress Estimate - Unit Price Work

# Contractor's Application

For (Contract): Contract 1. Sewer System Improvements Application Number: 5

Application Period: Nov 29, 2023 to Dec 29, 2023 Application Date: 12/29/2023

A		B		C		D		E		F	
Bid Item No.	Item Description	Bid Item Quantity	Unit Price	Bid Item Value (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
1	Bonding/Mobilization expense. This amount shall be limited to no more than 5% of the Contract amount.	1	\$ 30,000.00	\$30,000.00	1	\$30,000.00		\$30,000.00	100.0%		
2	4" SDR-21 Force Main	14,908	\$ 18.00	\$268,344.00	14502	\$261,036.00		\$261,036.00	97.3%	\$7,308.00	
3	4" Force Main Bore Restraint Joint Pipe w/8" PVC Casing	99	\$ 160.00	\$15,840.00	99	\$15,840.00		\$15,840.00	100.0%		
4	4" Force Main Bore Restraint Joint Pipe, No Casing	561	\$ 130.00	\$72,930.00	561	\$72,930.00		\$72,930.00	100.0%		
5	3" SDR-21 Force Main	11,070	\$ 16.00	\$177,120.00	10770	\$172,320.00		\$172,320.00	97.3%	\$4,800.00	
6	3" Force Main Bore Restraint Joint Pipe, No Casing	20	\$ 128.00	\$2,560.00	20	\$2,560.00		\$2,560.00	100.0%		
7	2" SDR-21 Force Main	4,714	\$ 15.00	\$70,710.00	3990	\$59,850.00		\$59,850.00	84.6%	\$10,860.00	
8	2" Force Main Bore Restraint Joint Pipe	20	\$ 120.00	\$2,400.00	20	\$2,400.00		\$2,400.00	100.0%		
9	1-1/2" SDR-21 Force Main	8,218	\$ 15.00	\$123,270.00	3393	\$50,895.00		\$50,895.00	41.3%	\$72,375.00	
10	1-1/2" Force Main Bore, Restraint Joint Pipe	2,112	\$ 78.00	\$164,736.00	2112	\$164,736.00		\$164,736.00	100.0%		
11	Detectable locator Wire Terminals	4	\$ 5.00	\$20.00	4	\$20.00		\$20.00	100.0%		
12	6" SDR-35-Gravity Line	335	\$ 26.00	\$8,710.00						\$8,710.00	
13	4" SDR-35-Gravity/Service Line	9,516	\$ 20.00	\$190,320.00	3698	\$73,960.00		\$73,960.00	38.9%	\$116,360.00	
14	4" SDR-35 PVC Encasement Sleeve	800	\$ 10.00	\$8,000.00	800	\$8,000.00		\$8,000.00	100.0%		
15	6" SDR-35 PVC Encasement Sleeve	600	\$ 16.00	\$9,600.00	600	\$9,600.00		\$9,600.00	100.0%		
16	Electrical Wiring in Conduit from Power Supply to Pump	7,370	\$ 14.00	\$103,180.00	3193	\$44,702.00		\$44,702.00	43.3%	\$58,478.00	
17	4" Gate Valve and Box	8	\$ 1,100.00	\$8,800.00	8	\$8,800.00		\$8,800.00	100.0%		
18	3" Gate Valve and Box	5	\$ 1,000.00	\$5,000.00	4	\$4,000.00		\$4,000.00	80.0%	\$1,000.00	
19	2" Gate Valve and Box	7	\$ 800.00	\$5,600.00	5	\$4,000.00		\$4,000.00	71.4%	\$1,600.00	
20	4" PVC Ball valve w/3" to 4" Reducer. (include hump Truck Charge)	5	\$ 500.00	\$2,500.00	4	\$2,000.00		\$2,000.00	80.0%	\$500.00	
21	Air Release Valve	12	\$ 3,400.00	\$40,800.00	12	\$40,800.00		\$40,800.00	100.0%		
22	Concrete Anchors	57	\$ 150.00	\$8,550.00	57	\$8,550.00		\$8,550.00	100.0%		
23	Concrete Encasement	10	\$ 30.00	\$300.00	10	\$300.00		\$300.00	100.0%		
24	Simplex Grinder Station Complete-in-place	44	\$ 6,900.00	\$303,600.00	22	\$151,800.00	\$67,892.00	\$219,692.00	72.4%	\$83,908.00	
25	Duplex Grinder Station 4' by 6' Basin, Complete-in-place	11	\$ 9,800.00	\$107,800.00	6	\$58,800.00	\$34,870.00	\$93,670.00	86.9%	\$14,130.00	
26	Duplex Grinder Station 4' by 8' Basin, Complete-in-place	2	\$ 11,200.00	\$22,400.00			\$15,834.00	\$15,834.00	70.7%	\$6,566.00	
27	Retrofit Simplex Grinder Station (Pump & Panel) Complete-in-place	12	\$ 6,179.00	\$74,148.00	2	\$12,358.00	\$21,790.00	\$34,148.00	46.1%	\$40,000.00	
28	8' Panel Complete-in-place	1	\$ 6,777.00	\$6,777.00			\$4,277.00	\$4,277.00	63.1%	\$2,500.00	
29	Lift Station (Indian Hills)	1	\$ 184,500.00	\$184,500.00						\$184,500.00	
30	Lift Station (Old Sunrise Acres)	1	\$ 88,400.00	\$88,400.00						\$88,400.00	
31	Lift Station (Carrden Pass)	1	\$ 129,400.00	\$129,400.00						\$129,400.00	
32	Lift Station (C/H Dr.)	1	\$ 103,400.00	\$103,400.00						\$103,400.00	
33	Lift Station Retrofit (WWT# NO 1)	1	\$ 140,900.00	\$140,900.00						\$140,900.00	
34	Lift Station (Eddie Rd.)	1	\$ 166,400.00	\$166,400.00						\$166,400.00	

35	Repair & Replace Concrete Surface	40	\$ 20.00	\$800.00						\$800.00		
36	Repair & Replace Asphalt Surface	1,480	\$ 18.00	\$26,640.00						\$26,640.00		
37	Repair & Replace Gravel Surface	1,450	\$ 26.30	\$38,135.00	184	\$4,839.20				\$33,295.80		
38	Repair & Replace 2" Brown Gravel Surface	150	\$ 45.00	\$6,750.00	90	\$4,050.00				\$2,700.00		
39	Site Restoration	58,943	\$ 1.25	\$73,678.75						\$73,678.75		
<b>Totals</b>				<b>\$2,793,018.75</b>		<b>\$1,269,146.20</b>		<b>\$144,663.00</b>		<b>\$1,413,809.20</b>	50.6%	<b>\$1,379,209.55</b>

# Stored Material Summary

# Contractor's Application

For (Contract):		Contract 1. Sewer System Improvements		Application Number: 5							
Application Period:		Nov 29, 2023 to Dec 29, 2023		Application Date: 12/29/2023							
Bid Item No.	A Supplier Invoice No.	B Substantial No. (with Specification Section No.)	C Storage Location	Description of Materials or Equipment Stored	D Stored Previously		E Amount Stored this Month (\$)	Subtotal Amount Completed and Stored to Date (D + E)	F Incorporated in Work		G Materials Remaining in Storage (\$) (D + E - F)
					Date Placed into Storage (Month/Year)	Amount (\$)			Date (Month/Year)	Amount (\$)	
1											
2	729571, T427714		Old Sunrise Acres	Bonding/Mobilization expense.	8/2023	\$71,616.00	\$71,616.00	\$71,616.00	11/2023	\$71,616.00	
3				4" SDR-21 Force Main, Note: Material is \$4.80 a foot							
4				4" Force Main Bore Restraint Joint Pipe w/8" PVC Casing							
5	71, T427714, T427715		Old Sunrise Acres	3" SDR-21 Force Main, Note: Material is \$2.90 a foot	8/2023	\$32,132.00	\$32,132.00	\$32,132.00	11/2023	\$32,132.00	
6				3" Force Main Bore Restraint Joint Pipe, No Casing							
7	T279571		Old Sunrise Acres	2" SDR-21 Force Main, Note: Material is \$1.66 a foot	8/2023	\$7,835.20	\$7,835.20	\$7,835.20	11/2023	\$7,835.20	
8	T729571		Old Sunrise Acres	1-1/2" SDR-21 Force Main, Note: Material is \$1.43 a foot	8/2023	\$10,610.60	\$10,610.60	\$10,610.60	11/2023	\$10,610.60	
9				1-1/2" Force Main Bore, Restraint Joint Pipe							
10				Detectable Locator Wire Terminals							
11				6" SDR-35-Gravity Line							
12				4" SDR-35-Gravity/Service Line							
13				4" SDR-35 PVC Encasement Sleeve							
14				6" SDR-35 PVC Encasement Sleeve							
15				Electrical Wiring in Conduit from Power Supply to Pump							
16				4" Gate Valve and Box							
17				3" Gate Valve and Box							
18				2" Gate Valve and Box							
19				4" PVC Ball valve w/3" to 4" Reducer (Include Pump Truck Charge)							
20				Air Release Valve							
21				Concrete Encasement							
22				Concrete Encasement							
23	280631		Beachwood Rd	Simplex Grinder Station Complete-in-place (\$3,086.00 Each)	8/2023	\$135,784.00	\$135,784.00	\$135,784.00	9/2023	\$67,892.00	\$67,892.00
24	280631		Beachwood Rd	Duplex Grinder Station 4' by 6' Basin, Complete-in-place	8/2023	\$76,714.00	\$76,714.00	\$76,714.00	9/2023	\$41,844.00	\$34,870.00
25	280631		Beachwood Rd	Duplex Grinder Station 4' by 8' Basin, Complete-in-place	8/2023	\$15,834.00	\$15,834.00	\$15,834.00	9/2023	\$4,358.00	\$11,476.00
26	280631		Beachwood Rd	Retro-fit Simplex grinder station (pump & panel) Complete-in-place	8/2023	\$26,148.00	\$26,148.00	\$26,148.00	9/2023	\$4,358.00	\$21,790.00
27	280631		Beachwood Rd	Keeweenaw's RV Park, Retro-fit Grinder Duplex Grinder Station	8/2023	\$4,277.00	\$4,277.00	\$4,277.00	9/2023	\$4,277.00	\$0.00
28				Lift Station (Indian Hills)							
29				Lift Station (Old Sunrise Acres)							
30				Lift Station (Camden Pass)							
31				Lift Station (Cliff Dr.)							
32				Lift Station (Retrotit (WWRP NO. 1))							
33				Lift Station (Edies Rd.)							
34				Repair & Replace Concrete Surface							
35				Repair & Replace Asphalt Surface							
36				Repair & Replace Gravel Surface							
37				Repair & Replace 2" Brown Gravel Surface							
38				Site Restoration							
39											
<b>Totals</b>						\$380,950.80	\$380,950.80	\$380,950.80	\$236,287.80	\$144,663.00	

# Shoreline Surveying & Engineering, LLC

## INVOICE

Our New Address:

3048 S. Bus. 54  
Eldon, MO 65026  
Phone 573-392-3312

DATE: Jan. 2, 2024  
INVOICE#: 6512e

**Bill To:**  
**Village of Sunrise Beach**  
**Attn: Clerk**  
**P.O. Box 348**  
**Sunrise Beach, MO 65079**

**FOR:**  
PHASE III – SEWER SYSTEM IMPROVEMENTS

TERMS: Payable on Receipt;

Description	Contract Amt	Billed	Remaining	Total Due
<b>Basic Services:</b>				
Preliminary Design Phase (% Complete)	\$ 50,000	\$ 50,000.00	\$ -	\$ -
Final Design Phase (% Complete)	\$ 280,000	\$ 280,000.00	\$ -	\$ -
Bidding/Negotiation Phase (% Complete)	\$ 20,000	\$ 20,000.00	\$ -	\$ -
Construction Phase (% Complete)	\$ 75,000	\$ 45,000.00	\$ 30,000.00	\$ -
Post-Construction Phase (% Complete)	\$ 25,000	\$ -	\$ 25,000.00	\$ -
Resident Project Representative (Hourly)	\$ 176,800	\$ 107,256.10	\$ 69,543.90	\$ 15,050.50
Additional Services (Hourly)				\$ -
Design Surveying/Easement Drafting (capped)	\$ 55,000	\$ 55,000.00	\$ -	\$ -
Construction Staking	\$ 75,000	\$ 45,698.20	\$ 29,301.80	\$ 6,647.50
Easement Procurement (Capped)	\$ 85,000	\$ 85,000.00	\$ -	\$ -
<b>Total Due</b>				<b>\$ 21,698.00</b>
<b>Phase Breakdown</b>				
Construction Phase		% Complete 60%	% Remaining 40%	Total Due \$ -
Construction Staking	Prev. Invoiced (HR)	Hr/Mi	RATE	Total Due
Jared Wheaton, PE		6	\$ 110.00	\$ 660.00
Adrain Kirkweg (Sr. Drafter)		16	\$ 80.00	\$ 1,280.00
2-Man Survey Crew w/Instr.		24	\$ 175.00	\$ 4,200.00
Mileage		875	\$ 0.58	\$ 507.50
	\$ -		<b>Total Phase</b>	<b>\$ 6,647.50</b>
Resident Project Rep.	Prev. Invoiced (HR)	HRS	RATE	Total Due
Jared Wheaton, PE		40	\$ 110.00	\$ 4,400.00
Tony Cobb (Sr. Project Representative)		144	\$ 65.00	\$ 9,360.00
Mileage		2225	\$ 0.58	\$ 1,290.50
	\$ -		<b>Total Phase</b>	<b>\$ 15,050.50</b>
<b>Total Due This Period</b>				<b>\$ 21,698.00</b>

Please make checks payable to SSE, LLC

If you have any questions concerning this invoice, contact Jared Wheaton at 573-714-0366

**THANK YOU FOR CHOOSING SHORELINE SURVEYING AND ENGINEERING, LLC!**





Village of Sunrise Beach, MO PO Box 348 • Sunrise Beach, Missouri 65079 • PH (573)374-8782 • [www.sunrisebeachmo.gov](http://www.sunrisebeachmo.gov)

December 13, 2023

Lake of the Ozarks Shootout Inc.  
PO Box 568  
Sunrise Beach, MO 65079

To the Shootout organizers and committee,

The Village of Sunrise Beach wishes to extend its hearty thanks and gratitude for your recent donation to the Sunrise Beach Police Department. We understand this donation comes from proceeds from the 35<sup>th</sup> annual Lake of the Ozarks Shootout held earlier this year, and represents a small fraction of the \$675,000 in donations you have made this year.

Sunrise Beach intends to use the proceeds from your donation for much-needed items to support the Police Department, including critical computer / IT equipment, and equipment to support the Department's recent purchase of high-powered rifles.

Please be assured that Sunrise Beach will continue to provide Police and Public Safety support to the Shootout, regardless of your financial support. The Shootout is a signature Sunrise Beach event and we consider ourselves a partner to you in the event and we want to help in any way possible to assure its continued success.

Thank you again for your support!

A handwritten signature in blue ink, appearing to read "Susan Schneider".

Susan Schneider  
Chairman of the Board of Trustees

A handwritten signature in blue ink, appearing to read "Steve Roth".

Steve Roth  
City Manager

A handwritten signature in blue ink, appearing to read "Scott Craig".

Scott Craig  
Chief of Police